

ENTRY GUIDANCE

CATEGORY: Leadership

Description

This award has been developed to recognise an individual who has made a significant contribution to their company through their involvement in a company project, initiative or becoming integral to the day to day operations. Showing true commitment and dedication to their employer and the manufacturing industry.

This is a nomination form, either an individual or team can nominate another individual or an individual may nominate themselves.

Examples include

- Long standing service, contributing year of dedication and commitment to their employer.
- An individual who played a vital role in the conception/ design or execution of a project.
- An individual who went above and beyond expectations.
- An employee who has been a pillar of support to their team.
- An individual who leads by example and is a role model to colleagues.

Important Information

- Please ensure you take the time to read and adhere to the [terms and conditions](#) of entry
- Ensure sections are completed in full and financials are included where required.
- For assistance in navigating the online portal [click here](#)
- Please fill in the entry and contact information pages to the fullest – this information is used to contact you in relation to your entry and also used for the purpose of creating certificates and trophies and other awards related materials.

Entry Guidance

The question guidance in this document is for use to support you in completing your entry. They are examples of what you may include in your entry but you should not limit your entry to only including these. For further assistance in telling your story contact the awards team.

For help with telling your story or navigating the portal - email awards@eef.org.uk or call 020 7654 1540.

Testimonial (1000 word count)

The entry form for the leadership category is simple and comprises of 1000 word max testimonial on the nominated individual.

Question: Tell us why you're nominating the person for the Leadership award

- The more information and examples you can include the more the judges can base their entry on.
- Did this person develop a clear, considered and well-planned strategy to enhance the business – are they visionary?
- Tell us about their dedication; passion; credible values
- Was their delivery/implementation of a plan; managing major business change of great value
- Does their engagement with internal and external stakeholders; interpersonal, leadership and management skills set them apart – did they handle a tricky situation?
- Innovation, creativity and original thinking; adoption of new technologies and working practices to achieve operational excellence
- Strong, sustainable commercial performance; significant growth through new channels or product introduction; capitalising on market opportunity

Useful to include:

- Specific goals the individual had and how they went about to achieve them
- Awards either internal or external that they have won or been nominated for
- Professional or personal development modules/ courses that the individual has undergone to help them succeed.
- Any involvement outside of work/ community that can add to their entry
- Testimonials from team members/ managers/ stakeholders (see more in supporting documents)

Supporting documents

- TIP – this is your opportunity to show examples of your project, team, project plans and give a visual of your strategy to the judges
- Please note there is a maximum of 5 items across 5 pages. ie - 1 photograph = 1 item; pdf document with 3 pages = 3 items.
- We cannot guarantee that the judges will view any additional items beyond this.
- Do not include any links to external websites – these will not be viewed.
- Please ensure you reference your supporting documents within your entry form in the relevant areas - you can name each file to make this easier for the judges to identify.

Need support telling your story entry?

Contact our EEF Awards team; call 020 7654 1540; or email awards@eef.org.uk