In 2019, the Distribution Center introduced a new, simplified system to get packages to students. Student Distribution Center worker Maggie Ray (International Relations ’20) described how the new system has made the process easier on students, stating, “Students used to have to go to the mailroom and get their slips and then come all the way down here. Now, they just get an email and you need to bring your one card here and then you’re all set to go.” The new and improved system has saved countless hours for both the workers and the larger LMU community. **HERE’S HOW IT WORKS:**
Packages arrive via mail carriers, such as FedEx, UPS and USPS.

Packages are scanned in at the package receiving area.

Students receive a PACKAGE DELIVERY NOTIFICATION email to pick their package up in P2.

Packages are transferred from the package receiving area to the Distribution Center.

Packages for university departments, faculty and staff are sorted from those intended for students.

Packages for university departments, faculty and staff are loaded into carts to be delivered around campus.