

## **2018 Awards: Questions raised during Training**

**Q:** Are the evaluation forms the same as last year?

**A:** Yes, the Independent Review Committee is spending this awards year reviewing the evaluation forms and questions so this will be the last year the current iteration of evaluation forms will be used.

**Q:** Can I download the evaluation form?

**A:** Yes, PDF versions of the evaluation forms are available on the [Judge Training](#) page.

**Q:** Should I start from a score of average (3) when evaluating?

**A:** This is one method, to start at 3 and go up or down in scoring. Others start at 5. There is no right method, however a consistent method should be used for all books.

**Q:** Does "lesbian content" include transgender characters?

**A:** Yes, if the character identifies a lesbian. We have had submissions in the past that include main characters who are transgender lesbians.

**Q:** Will comments on the evaluation forms be used to identify finalists and winners?

**A:** The system calculates combined scores from all judges and this will be used to determine finalists and winners. The Awards Administrators will review judges' comments if there are discrepancies in scoring or unusual scoring patterns. For example if 4 judges gave 4 or 5 and one judge gave a score of 1, that judge's comments will be reviewed.

**Q:** Will comments on the evaluation forms be shared with authors?

**A:** The Independent Review Committee is looking into ways to provide constructive feedback to authors who requested it. Any feedback provided will be high level. Your actual comment will not be quoted unless in a generic manner.

**Q:** Will you confirm address before sending out physical books?

**A:** Definitely!

**Q:** This is my third year as a judge, will I receive one year's free GCLS membership?

**A:** The first year that this benefit is in place is the 2017 awards so this is Year 2. 2019 awards will count as Year 3.

**Q:** I'm having problems downloading, the file doesn't save in the correct format.

**A:** We find if the filename has spaces, e.g., "The Name of the Book.epub" the file sometimes downloads as just "The" with no extension. Please right click, select Save As and type in the name with .epub extension. If the problem persists, contact the Awards Administrators.