

## Objective

The Members' Continuing Education Grant Program is designed to provide financial assistance to ASMC members for their continuing educational endeavors. The program encourages the development of local chapter members' continuing education programs.

## Award Criteria

- Applicant must be a member or corporate member designee in good standing of ASMC. Applicant must have been a member for a minimum of the two full consecutive years immediately prior to the submission due date.
- Applicant must be entering or be in a business or resource management field of study relating to military comptrollership. (business administration, economics, public administration, accounting, finance, etc.)
- In order to be eligible for the Dick Vincent Scholarship, Applicant must show active participation in the local chapter at some level (board member, committee chairperson or member, volunteer for chapter events.)
- Applicant's justification of desired educational outcome will be the key factor in selection.
- Applicant must have three letters of recommendation from (1) local ASMC chapter president, must use chapter letterhead or use chapter officer signature block required (2) organizational manager, personnel/training officer or supervisor and (3) academic institution official on official letterhead or in official email.
- No applicant will be permitted to be a Dick Vincent award recipient more than once.
- No member may be selected more than four years.

## Award Selection Procedures

A selection panel, chaired by a member of the ASMC National Awards Committee, will review applications received and make final recommendations to the ASMC National Executive Committee, who will approve final award winners. Selection panel will include not less than four members representing a cross section of ASMC Membership. A judge must recuse him/herself if a conflict of interest exists. Chapter Presidents will be notified by e-mail in June if their applicant has been selected as a winner. Selection will be based on individual merit and other criteria outlined above.

## Recognition

ASMC will provide up to eleven grants annually; ten at \$1,250 each. One winner will be selected as the Dick Vincent Scholarship Winner, for a \$3,000 grant. Notification of course enrollment and a completed W-9 will be required before disbursement of the grant check(s) to the chapter. Grants will be presented to the ASMC member by the appropriate local ASMC Chapter. The recipients may be publicized at meetings, in newsletters, and in the *Armed Forces Comptroller*.

## Submission Requirements

Nominations must be submitted on the ASMC Awards Online website. The submission must include an endorsement letter by the member's ASMC Chapter President or other Chapter Officer. Nominations from at large members should be endorsed by a local ASMC Chapter Officer. Applicants who are themselves Chapter Presidents must have the nomination package endorsed by another officer of their local chapter. All Chapter endorsement letters should be on Chapter letterhead or if not reflect the Chapter Officer signature block. There is no limitation on the number of applicants per chapter and no relationship between the number nominated and the number selected. If any of the requirements are not met, package will not be considered or returned.

## Submission Deadline

All applications **must be submitted using the web based form** at [www.awards.asmconline.org](http://www.awards.asmconline.org) not later than March 31 to be considered by the selection panel. If March 31 falls on a weekend or federal holiday, the deadline will be the next business day. No exceptions to this deadline will be allowed.

## For More Information

National Awards Committee  
Ron Lloyd, [lloyd@asmconline.org](mailto:lloyd@asmconline.org)  
[www.awards.asmconline.org](http://www.awards.asmconline.org)