Welcome to our 2020-21 Services & Solutions Guide!

We at E2CCB are intentional about our core competencies: we educate students with different skills, unique talents, special needs and entrepreneurial ambitions. In our services we support component districts with a breadth of expertise that frees administrators and teachers to focus on what they do best.

Our faculty and staff welcome opportunities to show our students and our districts the commitment they bring to this purpose.

This guide serves as a key resource for our component districts and partners. It is designed for the boards of education, school administrators, and teachers of our 27 component districts. It serves as a resource to school districts and partners with vital information about Erie 2-Chautauqua-Cattaraugus BOCES’ programs and services. In recent years, we’ve made significant revisions to this guide to make it even more accessible, and even more useful to our partners.

Best wishes for a successful 2020-21 school year, and thank you for your valued partnership.

David O’Rourke, Ph.D.
District Superintendent

Working Together to Provide Opportunities
The 2020-21 Services and Solutions Guide includes projected unit prices for each service. Unit prices are subject to district participation and may need to be adjusted. Please contact us with any questions or requests; our BOCES Administrative Team is able to provide specific and in-depth information about our programs and services.

Only services and programs provided directly by E2CCB are included in this guide. These include services provided by the Office of the District Superintendent, Curriculum & Instruction, Career & Technical Education, Special Education, General & Alternative Education, P-TECH, Staff & Curriculum Development, as well as a wide spectrum of services offered throughout our Management Services division.

Grant-funded programs, such as School Library System, and those services provided through cross-contracting with other BOCES, are not included in the Services and Solutions Guide. Our electronic participation system does, however, contain all cross-contract services. Therefore, please remember to indicate your intent to participate in cross-contracted services in the electronic participation system and on forms you receive from other BOCES.

The E2CCB Adult Education and Workforce Development offerings available to community members, while not included in this guide, are published frequently and up-to-date course information is available on our website.

Notice of Non-Discrimination

The Erie 2-Chautauqua-Cattaraugus BOCES does not discriminate in its employment and/or admission to programs and activities as applicable, on the basis of actual or perceived race, color, creed, sex, sexual orientation, national origin, religion, age, economic status, marital status, veterans' status, political affiliation, domestic victim status, use of a guide dog, hearing dog or service dog, disability, or other classifications protected under federal or state law, and provides equal access to the Boy Scouts and other designated youth groups.

Inquiries regarding Erie 2-Chautauqua-Cattaraugus BOCES’ non-discrimination policies and grievance procedures should be directed to the Compliance Officers as follows:

Laurie LiPuma  
Executive Director of Human Resources  
8685 Erie Road  
Angola, NY 14006  
Phone: 716-549-4454 (ext. 4006)  
Email: llipuma@e2ccb.org

Brian R. Liebenow, Esq.  
General Counsel & Executive Director of Labor Relations  
9520 Fredonia-Stockton Road  
Fredonia, NY 14063  
Phone: 716-672-4371 (ext. 2050)  
E-Mail: bliebenow@e2ccb.org

Complaints may also be filed with the Office for Civil Rights, New York Office, U.S. Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005-2500, phone: 646-428-3800, fax: 646-428-3843, email: OCR.NewYork@ed.gov.
BOARD OF EDUCATION GOALS

Adopted January 2019

1. Sustain and deepen a process of continual improvement, using high quality standards across our campuses, programs and sites

2. Implement our internal and external brand and communication strategy across the organization to:
   • Promote a culture of high quality programs and shared purpose
   • Deepen E2CCB’s regional impact on human and economic development

3. Use evidence to make program decisions by:
   • Aligning definitions of quality across programs
   • Using quantitative and qualitative criteria, including student outcomes

4. Evaluate specific criteria to guide collaborations and partnerships through use of:
   • Habits
   • Shared purpose
   • Quality indicators

Our Mission...

We will ensure educational leadership and service through effective and innovative school and community partnerships which will provide a school system that yields a world-class education for all of our students.
- District Superintendent -
  David O’Rourke, Ph.D., Carrier Educational Center, 8685 Erie Road, Angola, NY 14063, 549-4454 ext. 4029

- Office of Instruction -
  Danielle O’Connor, Assistant Superintendent for Curriculum & Instructional Services, Carrier Educational Center, 8685 Erie Road, Angola, NY 14063, 549-4454 ext. 4034

- Staff & Curriculum Development -
  Erica Case, Director, Wheelock Educational Center, 75 Chestnut Street, Suite 210, Fredonia, NY 14063, 672-4371 ext. 2041

- Workforce Development -
  Janel Rey, Ph.D., Director, Technology Incubator, 214 Central Avenue, Dunkirk, NY 14048, 805-3126 or 549-4454 ext. 4026

- Alternative Education & Special Education -
  Jennifer Saboda, Director, Carrier Educational Center, 8685 Erie Road, Angola, NY, 14063, 549-4454 ext. 4036

- Office of Management Services -
  John O’Connor, Ed.D., Assistant Superintendent for Management Services, Carrier Educational Center, 8685 Erie Road, Angola, NY 14063, 549-4454 ext. 4033

- Business & Financial Services -
  Karen Drummond, Executive Director, Carrier Educational Center, 8685 Erie Road, Angola, NY 14063, 549-4454 ext. 4058

- Human Resources -
  Laurie LiPuma, Executive Director, Carrier Educational Center, 8685 Erie Road, Angola, NY 14063, 549-4454 ext. 4006

- Labor Relations Services -
  Brian Liebenow, Esq., General Counsel & Executive Director, LoGuidice Educational Center, 9520 Fredonia-Stockton Road, Fredonia, NY 14063, 672-4371 ext. 2050

- Communications & Development -
  Jen Osborne-Coy, APR, Chief Communications & Development Officer, LoGuidice Educational Center, 9520 Fredonia-Stockton Road, Fredonia, NY 14063, 672-4371 ext. 2598

- Instructional Support Services -
  Kevin Deering, Superintendent of Buildings & Grounds, LoGuidice Educational Center, 9520 Fredonia-Stockton Road, Fredonia, NY 14063, 672-4371 ext. 2002

- Business & Financial Services -
  Jessica Legere, Assistant School Business Executive, Carrier Educational Center, 8685 Erie Road, Angola, NY 14063, 549-4454 ext. 4019

- Central Business Office -
  Tracy Smith-Dengler, Manager, LoGuidice Educational Center, 9520 Fredonia-Stockton Road, Fredonia, NY 14063, 672-4371 ext. 2200

- Operations & Maintenance -
  Kevin Deering, Superintendent of Buildings & Grounds, LoGuidice Educational Center, 9520 Fredonia-Stockton Road, Fredonia, NY 14063, 672-4371 ext. 2065

- Safety/Risk Management -
  Anthony Polito, Coordinator of Health, Safety & Energy, LoGuidice Educational Center, 9520 Fredonia-Stockton Road, Fredonia, NY 14063, 672-4371 ext. 2011
Our Component Districts

Bemus Point Central Schools
Michael Mansfield, Superintendent

Brocton Central Schools
Jason Delcamp, Superintendent

Cassadaga Valley Central Schools
Charles Leichner, Superintendent

Chautauqua Lake Central Schools
Benjamin Spitzer, Superintendent

Clymer Central Schools
Karen Krause, Interim Superintendent

Dunkirk City Schools
Sylvia Root, Interim Superintendent

East Aurora Union Free Schools
Brian Russ, Superintendent

Eden Central Schools
Sandra Anzalone, Superintendent

Falconer Central Schools
Stephen Penhollow, Superintendent

Forestville Central Schools
Renee Garrett, Superintendent

Fredonia Central Schools
Jeffrey Sortisio, Superintendent

Frewsburg Central Schools
Shelly O’Boyle, Superintendent

Gowanda Central Schools
Robert Anderson, Superintendent

Holland Central Schools
Cathy Fabiatos, Superintendent

Iroquois Central Schools
Douglas Scofield, Superintendent

Jamestown Public Schools
Bret Apthorpe, Superintendent

Lake Shore Central Schools
Charles Galluzzo, Superintendent

North Collins Central Schools
Scott Taylor, Superintendent

Orchard Park Central Schools
Matthew McGarrity, Superintendent

Panama Central Schools
Bert Lictus, Superintendent

Pine Valley Central Schools
Bryna Moritz-Booth, Superintendent

Ripley Central Schools
William Caldwell, Superintendent

Sherman Central Schools
Michael Ginestre, Superintendent

Silver Creek Central Schools
Todd Crandall, Superintendent

Southwestern Central Schools
Maureen Donahue, Superintendent

Springville-Griffith Institute Central Schools
Kimberly Moritz, Superintendent

Westfield Academy & Central Schools
Michael Cipolla, Superintendent
Erie 2-Chautauqua-Cattaraugus BOCES is committed to providing a quality education to all of our learners. We are in our fourth year of implementation of Personalized Learning. This practice is important to the BOCES because it ensures that students are more actively engaged and owning their learning which results in better outcomes. This model, combined with a Strengths-Based approach, allows each student the opportunity to focus on his or her innate talents while he or she learns critical thinking and problem-solving skills. Teachers can support their students by helping learners become more self-aware of their talents and abilities and helps to establish positive relationships with our staff. Problem-solving, building positive relationships and being able to work in a team are essential skills needed in the workforce. Upon successful program completion, students will exit our program with either a NYS diploma, credential or combination of the two.

E2CCB Educational Centers

The Academy at Maple Avenue
175 Maple Avenue, Cassadaga, NY 14718

Baker Road Educational Center
3340 Baker Road, Orchard Park, NY 14127

Carrier Educational Center
8685 Erie Road, Angola, NY 14006

Hewes Educational Center*
2615 North Maple Avenue, Ashville, NY 14710

LoGuidice Educational Center*
9520 Fredonia-Stockton Road, Fredonia, NY 14063

Ormsby Educational Center
1010 Center Street, East Aurora, NY 14052

WNY CAM P-TECH Academy
307 Newman Street, Springville, NY 14141

WNY P-TECH STEM College & Career Academy
55 East Benton Street, Dunkirk, NY 14048

Component District Educational Program Sites

• Brocton Central School District • Chautauqua Lake Central School District • East Aurora Union Free School District • Holland Central School District • Iroquois Central School District • Lake Shore Central School District • North Collins Central School District • Orchard Park Central School District • Springville-Griffith Institute CSD

Workforce Development Program Sites

Cassadaga Job Corps, 8115 Glasgow Road, Cassadaga, NY 14718
The Chadakoin Building, 120 West Third Street, Jamestown, NY 14701
Community Action Organization, 251 Main Street, Angola, NY 14006
Community Adult Learning Center, 21 E. Second Street, Dunkirk, NY 14048
Gowanda High School, 10674 Prospect Street, Gowanda, NY 14070
James Prendergast Library, 508 Cherry Street, Jamestown, NY 14701
New Hope Education Center, Harvest House Ministry Center, 175 Jefferson Avenue, Buffalo, NY 14210
Seneca Training Center, 10189 Old Route 17, Steamburg, NY 14783
Career & Technical Education
Career & Technical Education

Students enrolled in an approved CTE program acquire the skills, knowledge and professional practices necessary for success in college and the workforce. Students experience relevant, challenging, industry-aligned curricula supported by current technology in learning environments that foster high academic achievement and skill development. Course work is organized to provide both theory and hands-on experiences.

Students have an opportunity to participate in internships with business, industry and education partners. Curriculum is assessed against national industry standards and meets the new Next Generation Learning Standards. Students in CTE programs receive integrated instruction in academic subjects and earn the required fourth unit of ELA, third unit of math and third unit of science. Upon the successful completion of the two-year program, CTE students meeting specific criteria will earn a Technical Endorsement on their Diploma. Students with disabilities enrolled in CTE programs will benefit from accommodations and curriculum modifications that are identified on their Individual Education Plans (IEP). Districts may be required to purchase additional services for students with disabilities in accordance with an IEP or 504 Plan to support access to the general education CTE curriculum.

Across the state, 37,313 students developed college and career-ready skills through CTE programs and more than 4,845 businesses served on CTE advisory councils. BOCES play a critical role in creating a skilled workforce that contributes significantly to New York State’s economy. In order to accomplish this, E2CCB has a vast network of education and industry professionals who help foster career skills. These partnerships provide a pipeline of skilled workers and circulate millions of dollars back into the local economy.

Unit Price: $9,250 per student (based on average enrollment)
Career & Technical Education Programs

<table>
<thead>
<tr>
<th>NYS Approved CTE Programs</th>
<th>Carrier</th>
<th>Hewes</th>
<th>Loguide</th>
<th>Ormsby</th>
<th>Carrier</th>
<th>Hewes</th>
<th>Loguide</th>
<th>Ormsby</th>
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<tbody>
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<td>Small Animal Science</td>
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<td>Information Technology/Computer Systems</td>
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<td>Criminal Justice/Crime Scene Investigation-Forensics</td>
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<td>Sports Conditioning &amp; Exercise Science</td>
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<td>Culinary Arts</td>
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<td>Career Development &amp; Occupational Studies (CDOS)</td>
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1 Small Animal Science has two tracks at Ormsby, one of which includes working with large animals.
2 Students enrolled in Career Development and Occupational Studies (CDOS) for two years may earn one credit in ELA and one credit in Math.

Academic Credit

<table>
<thead>
<tr>
<th>Junior Year</th>
<th>Senior Year</th>
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<tr>
<td>3 Units Career and Technical Education</td>
<td>2 Units Career and Technical Education</td>
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<tr>
<td>.5 Unit CTE Composition &amp; Communication</td>
<td>.5 Unit CTE Composition &amp; Communication</td>
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<tr>
<td>.5 Unit CTE Integrated/Specialized Math</td>
<td>.5 Unit CTE Integrated/Specialized Math</td>
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<tr>
<td>.5 Unit CTE Integrated/Specialized Science</td>
<td>.5 Unit CTE Integrated/Specialized Science</td>
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<tr>
<td><strong>4.5 Units of Credit</strong></td>
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Integrated Career and Financial Management (CFM) is a required component of all CTE programs.
Please note: Credit is recommended upon the successful completion of rigorous program criteria as well as state mandated seat time.
Automotive Body Repair

Students enrolled in Automotive Body Repair develop entry-level skills in shop settings similar to commercial auto collision repair shops. Students hone their skills in metal straightening, aligning, replacing, MIG welding, body filling, painting, buffing, and detailing. Students practice their skills in the paint spray booth as well as with equipment and tools used in the collision repair industry. Areas of study include: cooling and electrical systems, sheet metal/glass replacement and repair, plastic repair, paint equipment and spray technologies, tool and equipment use, vehicle buffing, detailing, custom painting, and safety. This program also focuses on material usage, record-keeping, damage estimation, and job costs as students write their own collision estimates as well as order and manage supplies. Students enrolled in this program may work on their own vehicles after developing their skills on an assortment of assigned projects.

Students participate in internships with industry professionals near the center they attend including car dealerships, automotive repair shops, and retail parts companies. Upon completion of this program, students are eligible to take the National Institute for Automotive Service Excellence (ASE) tests in several different areas. This program prepares students for postsecondary education and maintains articulation agreements with Alfred State College, Bryant & Stratton College, SUNY Delhi, SUNY Erie, SUNY Morrisville, and the University of Northwestern Ohio.

Two-year program: Hewes, LoGuidice, and Ormsby Centers

Automotive Technology

Automotive Technology provides students with real-world work experience in automotive service and repair shops. Students work with power tools, electronic diagnostic equipment, computerized front-end machinery, and emissions test equipment. Students study fuel injection systems, computer control systems, and all aspects of vehicle repair. Other jobs performed in the shop involve tire, wheel, and alignment servicing; steering systems and suspension servicing; repairing/maintaining electrical, brake, exhaust, air conditioning, and powertrain systems; and participating in all aspects of engine diagnosis and repair.

Students participate in internships with industry professionals near the center they attend including car dealerships, automotive repair shops, and retail parts companies. Upon completion of this program, students are eligible to take the National Institute for Automotive Service Excellence (ASE) tests in several different areas. This program prepares students for postsecondary education and maintains articulation agreements with Alfred State College, Bryant & Stratton College, SUNY Delhi, SUNY Erie, SUNY Morrisville, and the University of Northwestern Ohio.

Two-year program: Hewes, LoGuidice, and Ormsby Centers
Computer-Assisted Design & Drafting

Computer-Assisted Design and Drafting is designed for students with interests in architectural applications, mechanical drawing, engineering, or graphic design. Students use state-of-the-art industry software applications such as AutoCAD 2000, Pro/ Desktop, 3-D Studio Max, and SolidWorks. An emphasis is placed on the development of advanced computer drafting skills, such as coordinate drafting and 3D modeling. Areas of study include: geometric construction, dimensioning, orthographic construction, geometric dimension and tolerance.

Students have participated in internship opportunities at Moog Inc., architectural design firms, and Fisher Price. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Alfred State College, Bryant & Stratton College, Pittsburgh Technical College, SUNY Erie, and Trocaire College.

Two-year program: Ormsby Center

Conservation/Heavy Equipment/Natural Resource Management

Conservation prepares students for a wide variety of careers involving the development and protection of natural resources. Instruction takes place both inside the classroom, in greenhouses and in outdoor labs that include areas for heavy equipment operation and practice. Students enrolled in the program learn about forestry, wildlife, and watershed management; landscaping principles and design; tree and shrub identification; hydroponics; parks and recreation planning and operation; plant identification and propagation; and greenhouse management. Additional areas of study include: soil and fertilizer analysis, chemical safety, soil and land classification, Geographic Information Systems, and conservation practices. Students will also learn to operate and maintain heavy equipment, vehicles, power tools, and machinery used in the conservation field.

Students have opportunities for internships with contractors using heavy equipment, paving and landscaping companies, greenhouses and nurseries, town highway and water departments; NYS DEC wildlife and fisheries departments; and heavy equipment/diesel truck mechanic shops. This program prepares students for postsecondary education. Students can earn three college credits for Introduction to GIS from SUNY Fredonia. Additionally the program maintains articulation agreements with the following higher education partners: Alfred State College, Bryant & Stratton College, SUNY Cobleskill, SUNY Delhi, SUNY Erie, and Trocaire College.

Two-year program: Hewes, LoGuidice, and Ormsby Centers
Construction Technology

Students enrolled in Construction Technology gain a background in carpentry, electrical work, plumbing, masonry, and blueprint reading which prepares them for a variety of construction-related occupations. Students learn proper use of hand/power tools, safety procedures, construction procedures, and blueprint reading. Areas of study include: framing and stair construction, roofing and siding, plumbing and heating systems, residential wiring, rough and finished masonry, footings and foundations, and interior/exterior finishing. Students also take a 10-hour safety course through OSHA.

Students are able to develop their skills through community building projects and internship opportunities at local construction, electrical, concrete, and lumber companies. Students are prepared to earn a variety of certifications and licenses, such as: the Power-Actuated Tools Operator license from Hilti Tools and the Insulated Concrete Form Installation certification through LOGIX ICF. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Alfred State College, Bryant & Stratton College, SUNY Delhi, SUNY Erie, and Trocaire College.

Two-year program: Hewes, LoGuidice, and Ormsby Centers

Cosmetology

Students enrolled in the Cosmetology Program learn a variety of hair and makeup techniques and beauty treatments. Areas of study include: hair coloring, perming, cutting, and styling and nail care including pedicures, manicures, and artificial nail application. All instruction emphasizes safety and sanitation. Students also learn customer service skills and business planning and practices. Students develop and practice their skills during regular weekly clinics where the public is invited to make appointments for services.

The course of study is designed to teach students the theory and practical skills necessary to prepare them for the New York State Cosmetology Licensing Exam. Students have internship opportunities in local salons. To become licensed, students must acquire 1,000 hours of instruction and practical experience and may seek employment immediately upon graduation or pursue more advanced levels of training. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Bryant & Stratton College, SUNY Erie, and Trocaire College.

Two-year program: Carrier, Hewes, LoGuidice, and Ormsby Centers
Criminal Justice/Crime Scene Investigation-Forensics

Criminal Justice is designed for students interested in the areas of criminal justice, law enforcement or public/private security. This program provides students with a foundation in legal theory and the enforcement of criminal law. All aspects of police work are thoroughly explored, from the identification and apprehension of offenders to the trial system and corrections. Areas of study include all phases of the criminal justice process, forensics, firearms safety, first aid, and community service. Students will learn patrol functions, motor vehicle stops, insurance fraud and loss prevention, safety precautions and hazardous material handling, and fire protection.

Students have opportunities for internships with local police and sheriff’s departments, village and town courts, and private security firms. E2CCB is approved by NYS for security guard training, and students who successfully complete this coursework and exam can receive certification. This program prepares students for postsecondary education. The program maintains articulation agreements with the following higher education partners: Bryant & Stratton College, Herkimer College, Hilbert College, Medaille College, Pittsburgh Technical College, SUNY Erie, and Trocaire College.

Two-year program: Carrier, Hewes, LoGuidice, and Ormsby Centers

Culinary Arts

Students enrolled in Culinary Arts learn essential components of the foodservice and hospitality industry including menu planning, food preparation, cutting techniques, recipe conversion, equipment operation, baking, and ice carving. In addition, students develop their understanding of cost analysis, dining service, and banquet and buffet skills. The program is designed to prepare students for a variety of careers, from the short-order cook and specialty chef to the restaurant or banquet manager. The curriculum emphasizes sanitation training, Hazard Analysis and Critical Control Points (HACCP) principles, and kitchen safety.

Students have the opportunity to pursue internships with area bakeries, restaurants, artisanal food shops, grocery stores, and food service industry businesses. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Alfred State College, Bryant & Stratton College, Johnson and Wales University, Niagara County Community College, Pittsburgh Technical College, SUNY Cobleskill, SUNY Erie, SUNY Morrisville, and Trocaire College.

Two-year program: Carrier, Hewes, LoGuidice, and Ormsby Centers
Diesel Mechanics, Power Equipment Technology

The curriculum of these programs include basic engines, modern electronic controlled diesel engines, steering and suspension systems, hydraulic and air-operated braking systems, power transmission systems, hydraulic control systems, and electrical systems. Students learn diagnostic procedures, engine assembly and disassembly, fuel systems, clutches, transmissions, drivelines, differentials, and all aspects of diesel engine operation. Precision measuring and the use of specialized tools are taught throughout the course. Brake and suspension systems, electrical systems, engine component repair, oxy acetylene and electrical arc welding are incorporated into the curriculum.

Students have the opportunity to participate in internships with local highway departments, area service stations, retail sales outlets and local school districts. These programs prepare students for postsecondary education and maintain articulation agreements with the following higher education partners: Alfred State College, Bryant & Stratton College, SUNY Delhi, Trocaire College, and University of Northwestern Ohio.

The Power Equipment Technology program at Ormsby has an agricultural focus which includes study of the use, maintenance or adjustment of construction and agricultural equipment; small engine design and repair; and GPS and precision farming use and design.

Two-year program: Hewes and Ormsby Centers

Emergency Medical Services (EMS)

The EMS program prepares students for a wide variety of careers in the emergency response and healthcare sectors. The two-year program provides students a foundation in emergency response methods and functioning as part of a health care team. In addition, students earn credit in applied English Language Arts, math and science. A one-year Emergency Medical Technician option is available for students in either their junior or senior year. It provides instruction found in the two-year program, but not applied academics. Students in both programs are prepared for the Certified First Responder program and receive American Red Cross Certifications in First Aid, CPR, and Responding to Emergency. Students in the EMS Program study patient assessment, treatment and transportation; multiple casualty responses; emergency dispatch procedures; medical terminology, and emergency communication protocols.

Students have the opportunity to participate in internships with local hospitals, medical centers, emergency response providers, and physical therapy providers. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Bryant & Stratton College, SUNY Erie, and Trocaire College.

One or two-year program: Ormsby Center
Graphics Technology

Graphics Technology is designed for students who are interested in pursuing a career in the fields of commercial art, computer graphics, photography or electronic media. Instruction focuses on commercial art, desktop publishing, advertisement design, sign-making, computer-aided sign production, and computer graphics. Areas of study include: graphic design; color theory, lighting, and texture; camera use and digital photo and film editing. Students enrolled in this program learn how to use a variety of Macintosh software programs, such as iMovie, Adobe Photoshop, and Graphtec Studio. Students also learn to operate the Graphtec Vinyl Cutter.

Students have the opportunity to participate in internships with area photographers, graphic design companies, local newspapers, and advertising agencies. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Bryant & Stratton College, Herkimer County Community College, SUNY Erie, and Trocaire College.

Two-year program: Hewes Center

Health Careers

The Health Careers Program provides students with entry-level skills, valuable industry certifications and the opportunity to have first-hand experience working in a variety of healthcare-related fields. Students study basic anatomy and physiology, diseases and disorders, medical terminology, medical ethics, nutrition, geriatrics, child development, infection control, maternal/child health, first aid, physical therapy, and pharmacology. Students practice performing basic nursing procedures and function as part of a health care team. Clinical experiences allow students to explore different areas of the healthcare field. Students receive Red Cross Certification in First Aid and CPR and have the preparation and opportunity to sit for the NYS test for licensure as a Certified Nurse’s Assistant (CNA).

Students have the opportunity to participate in internships with local hospitals, assisted living centers, and child and adult daycare centers. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Bryant & Stratton College, E2CCB Practical Nursing Program, Pittsburgh Technical College, SUNY Erie, and Trocaire College.

Two-year program: Hewes, LoGuidice, and Ormsby Centers
Heating, Ventilation, Air Conditioning/Refrigeration

Heating, Ventilation, Air Conditioning/Refrigeration introduces students to a major subdiscipline of mechanical engineering - the principles and fundamentals of heating, ventilation, air conditioning, and refrigeration systems. Instruction focuses on the fabrication, system installation, use of diagnostic equipment and the maintenance and troubleshooting of these various systems. Students learn how to work with electrical testing equipment; plastic, steel and copper pipe and tubing; sheet metal; hand tools; and specialized tools of the trade. In support of students’ understanding of the systems introduced, students study thermodynamics, fluid mechanics and heat transfer; electricity and electrical systems; and hydronics, radiation and convection. Safety procedures and appropriate use of tools are also emphasized.

Students have the opportunity to participate in internships with local heating and plumbing companies and contractors. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Bryant & Stratton College, Pittsburgh Technical College, SUNY Delhi, SUNY Erie, Trocaire College, and the University of Northwestern Ohio.

Two-year program: Carrier Center

Information Technology/Computer Systems

Information Technology/Computer Systems prepares students for a variety of careers involving computers and information technology, positioning students for success in entry-level computer careers or college-level study. Students will learn computer hardware installation and repair, programming/coding including Android application development, information technology system management, internet and networking, software installation, troubleshooting, and Microsoft Office applications. Students have the preparation and opportunity to earn certifications from Computer Technology Industry Association (CompTIA) A+ and Network+ and Microsoft Office Specialist (MOS).

Students have the opportunity to participate in internships with local computer repair businesses, area health centers, libraries, businesses, and schools. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Bryant & Stratton College, Erie Institute of Technology, Hilbert College, Pittsburgh Technical College, SUNY Erie, and Trocaire College.

Two-year program: Carrier and Hewes Centers
Small Animal Science

Small Animal Science teaches students specialized and advanced skills in areas such as veterinary assistance, the care and handling of animals in a laboratory or veterinary setting, and kennel and pet shop management. Students learn animal care clinical skills; caging and bedding procedures; animal first aid, wound healing and surgical nursing; and animal training/positive reinforcement techniques.

In addition, they study internal and external parasites, zoonotic diseases, animal nutrition, exotic animals, biology and genetics, pharmacology, and animal husbandry. Students develop basic and advanced dog grooming skills through in-class “doggie day care” programs where dogs are brought to the centers for grooming appointments. Students work with a wide variety of animals, such as rabbits, cats, dogs, mice, hamsters, gerbils, guinea pigs, chinchillas, ferrets and rats.

Students have the opportunity to participate in internships with local animal hospitals, veterinary clinics, kennels, pet shops, humane societies, and farms. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Alfred State College, Bryant & Stratton College, Medaille College, and Trocaire College.

Students at the Ormsby Center have the option of enrolling in an Animal Science Program that includes working with large animals, such as horses, cows, and alpacas.

Two-year program: Carrier, Hewes, LoGuidice, and Ormsby Centers

Sports Conditioning & Exercise Science

Sports Conditioning & Exercise Science provides foundational skills and knowledge for students choosing to pursue professional certifications in personal training and further education in athletic training, physical therapy, chiropractic, massage therapy, and dietetics. Students learn the science of human health and explore a systematic approach to designing exercise and conditioning programs in an interactive setting. Students study the parameters of fitness including resistance training, fat loss, nutrition, and agility. Additional areas of study include: medical terminology, human anatomy and physiology, fitness and flexibility, injuries and injury prevention, health/sports psychology, applied kinesiology, motivational and teaching techniques, and cardiopulmonary training. Students have the preparation and opportunity to receive Red Cross Certification in First Aid and CPR/AED and are prepared for the ACE Integrated Fitness Training Certification. A one-year “Intro to Human Performance” program is available to seniors.

Students have the opportunity to participate in internships with area gyms, fitness clubs, health clubs, schools, physical therapy providers, and athletic programs. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Bryant & Stratton College, Niagara County Community College, SUNY Erie, and Trocaire College.

One or two-year program: LoGuidice and Ormsby Centers
Welding/Metal Fabrication

The two-year Welding/Metal Fabrication Program enables students to develop specialized and sought-after skills for employment in the welding and metal fabrication industry. Students learn up-to-date welding and metal fabrication techniques and procedures in a variety of areas, such as electric arc or SMAW (stick) welding, metal inert gas (MIG) welding, tungsten inert gas (TIG) welding, oxy acetylene cutting and welding, flux-cored arc welding, and plasma arc cutting. Students also learn testing and inspection protocols, safety procedures and the appropriate use of safety/protective equipment. Further areas of study to support welding and metal fabrication include blueprint reading, layout and joint design, and metallurgy. Students in this program develop the skills necessary to be successful in welding/metal fabrication occupations in sectors such as the oil and gas, manufacturing and transportation industries, and all branches of the military.

Students have the opportunity to participate in internships with area welding businesses, manufacturers, and custom vehicle companies. This program prepares students for postsecondary education and maintains articulation agreements with the following higher education partners: Alfred State College, Bryant & Stratton College, SUNY Delhi, and Trocaire College.

New Visions Programming in Engineering for High School Seniors

New Visions Program Co-Ser 101.040

New Visions programs provide high school seniors with an opportunity to learn about a career area of interest while integrating academic and technical courses in an immersive experience. These programs are designed to provide students with hands-on experience in the engineering field. E2CCB offers two options for students interested in exploring careers in engineering related to advanced manufacturing. These half day programs are competitive and an application process is required. For more information on either New Visions Program, call or email Leo Fial, 549-4454, ext. 4007, lfial@e2ccb.org.

Unit Price: $9,250 per student
Current-year billing not included in average enrollment.

New Visions in Precision Manufacturing and Engineering

This half day morning program is offered on-site at PCB Piezotronics in Depew. Students are immersed in an interdisciplinary experience in precision engineering and work side by side with engineers, machinists, and technicians in the field. Students will develop an understanding of the application of mathematical and scientific theories and concepts. The goal of the program is for students to develop a complete foundation of the precision manufacturing process from design to fabrication. Through partnerships with SUNY Erie and Niagara County Community College, students who meet grade requirements and pay reduced tuition rates will be eligible for transcripted college credit.
New Visions Engineering

This half day morning program is offered at the CNC lab at Chautauqua Lake Central School in Mayville. Students take four interrelated courses working in the lab to develop skills, apply theory, and build conceptual understanding of the role of an engineer in design through production. Students will receive credit for the following courses: Introduction to Engineering Design, Principles of Engineering, Digital Electronics, and Civil Engineering and Architecture. Through partnerships with the Rochester Institute of Technology and Jamestown Community College, students who meet grade requirements and pay reduced tuition rates will be eligible for transcripted college credit.

CTE Explorations/CDOS/Occupational Foundations

Career and Technical Explorations is a half-day program designed for students to participate in a general education exploratory experience. Students receive instruction on safety awareness and requirements, appropriate social skills and work habits, related vocabulary and measurement skills, and hands-on instruction with both hand and power tools. This skill development is designed to prepare students for success in a two-year CTE program. Students explore a variety of careers, including: graphic arts, animal care, culinary, woodworking, and basic computer operation within the classroom. Based on teacher recommendations, select students may have the opportunity to explore various CTE programs within the campus. Over a two year period, students can earn up to 1 unit each of Math and ELA credit. Students who complete a two year sequence in this program and do not continue into a CTE program have the opportunity to earn the Career Development & Occupational Studies (CDOS) credential.

One, two or three-year program: Carrier, Hewes, LoGuidice, and Ormsby Centers

Unit Price: $12,850 per student
Current-year billing not included in average enrollment.
Multi-Occupational Foundations  
Co-Ser 101.030  
Multi-Occupational Foundations is designed for students with disabilities pursuing a Skills and Achievement Credential. Class is provided in a small group setting with appropriate instructional supports. This program gives students the opportunity to explore different career pathways through a variety of real-life experiences. These initiatives are guided through hands-on activities in a shop and community setting mirroring entry level job placements. Students are matched with their skill sets and interests and placed in supervised community based work experience sites. Students explore a variety of careers, for example: graphic arts, animal care, culinary, woodworking, and basic computer operation, within the classroom. The goal of this program is for students to develop strategies to complete multiple step problem-solving activities through small group instruction. The program is designed for alternatively assessed students seeking a Skills and Achievement Credential. This service supports the coordinated set of activities for transition planning as a required element of a student’s Individualized Education Program (IEP).

One, two or three-year program: Carrier, Hewes, LoGuidice, and Ormsby Centers  
Unit Price: $12,850 per student  
Current-year billing not included in average enrollment.

General Education Programs

The following programs are offered during the summer session for students who need to make-up course work, re-take Regents exams or prepare for their driver's licenses.

Regional Summer School  
Co-Ser 402.000  
The Regional Summer School program provides remedial instruction in English, social studies, math, and science to prepare students to successfully pass the NYS Regents examinations and/or receive local credit. In addition, the program may include other subjects and activities designed to enable students to improve thinking and study skills.

Unit Price: $321 per student/per course

Regional Summer School Regents Exams Only  
Co-Ser 402.500  
Unit Price: $23 per student/per exam

Regional Summer School Regents Review Only  
Co-Ser 402.505  
Unit Price: $137 per student/per class

Driver Education – Summer Program  
Co-Ser 303.010  
This service provides a certified Driver Education teacher for in-class lecture and on-the-road instruction. Students successfully completing this program receive an MV285 Certificate. The program complies with all required Driver Education regulations.

Unit Price: $500 per participant

Academic and Specific Course Tutorials  
Co-Ser 432.000  
This service offers students enrolled in a CTE program an opportunity to receive individualized or small group instruction to meet graduation requirements (ELA, math, science, PE). This instruction is delivered under the supervision of a certified academic teacher. (Credits for CTE classes may be reduced.) This is based on the availability of certified staff.

Unit Price: $2,000 per student  
Current-year billing not included in average enrollment.
Pathways in Technology
Early College High School
Pathways in Technology Early College High School

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Pathways in Technology Early College High School (P-TECH) offers students the opportunity to enroll in an innovative, technology, and project-based full-day program designed to enable students to earn both a NYS Regents Diploma and an Associate’s Degree while developing workplace appropriate professional skills. Instruction at P-TECH is personalized, supported by technology and aligned with national and state educational and industry standards. Students work collaboratively with P-TECH teachers, higher education faculty, business partners and community educational organizations to prepare for a career in science, technology, engineering and math (STEM) fields.

Students apply and commit to the program in the second semester of eighth grade and enter the program on the first day of their freshman year. This is a full-day program. The program, designed for students who are underrepresented in higher education and STEM career fields, includes summer programming. Each cohort is allocated up to six years for completion of the P-TECH Program.

The new specially designed and constructed space for WNY CAM P-TECH Academy will open during the 2020-21 school year.
WNY P-TECH STEM College & Career Academy  
55 East Benton Street, Dunkirk NY 14048  
Co-Ser 460.300  
The WNY P-TECH STEM College & Career Academy has been enrolling students since the 2015-16 school year. It is housed in a newly renovated school building specifically designed for P-TECH. This year, it will enroll its sixth cohort of students. The collaboration with Jamestown Community College, regional business and industry leaders, and local educational organizations provides students with the opportunity to participate in specialized programming that leads to an Associate Degree in Welding or Mechanical Technology with specializations available in Computer-Assisted Design and Drafting and Machine Tooling.  

Unit Price: $20,200 per slot

WNY Careers in Advanced Manufacturing P-TECH Academy  
307 Newman Street, Springville, NY 14141  
Co-Ser 460.500  
The Careers in Advanced Manufacturing (CAM) P-TECH Academy enrolled its first cohort of students in the Springville-Griffith Institute School District in the fall of 2018. This collaboration with Alfred State College and regional manufacturers and business entities offers two pathways with specializations leading to an Associate of Science (AS) degree in Computer Information Systems or an Associate of Occupational Studies (AOS) degree in Electrical Construction and Maintenance Electrician. This program will move to a free-standing building in the Springville-Griffith Institute Central School District specifically designed and renovated for P-TECH at the beginning of the 2020-21 school year.  

Unit Price: $20,200 per slot
A cornerstone of P-TECH programming is additional hours of instructional time designed to introduce students to industries in the region, project-based learning, career exploration, industry terminology and standards, and professional employment skills.

High-rigor STEM curriculum is taught in a connected, collaborative environment integrated with hands-on learning using state-of-the-art manufacturing and computer equipment. Students participate in job-shadowing and internship experiences throughout the program.

Students utilize 1:1 technology integrated into their educational program.

Higher education has committed to supporting P-TECH students through advisors, career specialists, and student resources typically offered to college students.

Business entities and their membership provide guidance, mentors and work-based learning opportunities. This program concentrates on the advanced manufacturing industries, which have experienced consistent growth and expansion in the region. These companies are seeking qualified employees fluent in technology, adaptable to change, and able to think on their feet.

Ideal students for the P-TECH Programs:

- Show interest in real-world applications of math and science,
- Have the ability to respectfully communicate and work with each other,
- Are motivated to learn in a challenging work environment,
- Are interested in using technology to research and acquire new information,
- Have a willingness to learn in a non-traditional classroom environment,
- Desire to learn time management, collaboration and problem-solving skills,
- Want to go to college but think they may not,
- Have an excellent work ethic, and
- Are willing to make a commitment to the program.

All E2CCB component school districts may participate in this Co-Ser; students enroll as ninth graders for this full day high school/early college program.
Special Education
Erie 2-Chautauqua-Cattaraugus BOCES provides services to students with special needs with varied educational abilities from all component school districts. Services provided by teachers, teaching assistants, teacher aides, and related service providers are determined by the information included in each student’s Individualized Education Plan (IEP). Instruction is based on the New York State P-12 Learning Standards. Special classes and related services are available during the regular school year and the extended summer school program. Special Education Program services are excess cost aidable.

A team effort by itinerant service professionals to support classroom teachers in meeting the demands of the NYS P-12 Learning Standards ensures each student achieves his or her academic potential. These services include: Speech and Language Therapy, Physical Therapy, Occupational Therapy, Transition Services, Social Work and Counseling, Assistive Technology, Services for the Visually and Hearing Impaired, and Behavioral Support Services. Staff members within the Special Education Division participate in numerous professional development activities and initiatives in order to provide all students with a quality educational program. The professional development efforts focus on implementing the NYS P-12 Learning Standards across the BOCES.

Inquiry Teams include:

- ELA/Math 3-5
- ELA/Math 7-12
- Social Studies/Science 9-12
- Technical (Art, ESL, LOTE)
- Adaptive Physical Education
- NYSSA
Self-Contained Programs

Instruction is provided to students who are grouped according to similarity of needs rather than disability. Similarity of needs is determined by the level of academic/educational achievement, learning rate, social and physical development as well as the management needs of pupils. Except for students over age 16, the range of ages of students in each classroom will be no more than 36 months.

**The unit price for One-on-One Teacher Aide is available in half-day or full-day rates.

12 Students: 1 Teacher: 1 Paraprofessional Co-Ser 202.000

In addition to special education instruction, this service offers additional instruction for those students whose academic/cognitive, physical and/or social needs require this level of intervention to benefit from instruction. Services are provided in both center-based and district-based locations.

Unit Price: $30,230

**12:1:1 One-on-One Teacher Aide Co-Ser 202.020

A classroom aide is provided to meet the specific needs of an individual student. The requesting district only is charged the cost of this service. According to NYSED, a goal for all students with disabilities is to promote and maximize independence. CSEs are responsible for developing and implementing Individualized Education Programs (IEPs) that promote such independence. When a CSE determines that a student needs a one-to-one aide, it should always be considered a time-limited recommendation and specific conditions/goals must be established to fade the use of the one-to-one aide.

Unit Price: $231 per day

12:1:1 One-on-One Teaching Assistant Co-Ser 202.005

A teaching assistant is provided to support classroom instruction for the particular student. The teaching assistant works directly with the classroom teacher to modify instruction to meet the student’s academic needs.

Unit Price: $239 per day

6 Students: 1 Teacher: 1 Paraprofessional Co-Ser 203.000

The 6:1:1 setting is designed for students who have academic/cognitive, physical and/or socio-emotional needs that require increased management and individualized interaction and intervention. Services are provided in both center-based and district-based locations. In specific targeted classrooms, we are implementing the New England Center for Children’s Autism Curriculum Encyclopedia, which is a web-based, highly individualized curriculum for students with Autism, developmental, and other disabilities based on the student’s individual needs. The curriculum includes specific skills assessments, targeted lessons, data tracking and a challenging behavior data system based in Applied Behavior Analytic procedures.

Unit Price: $46,085
**6 Students: 1 Teacher: 3 Paraprofessionals**

**Highly Specialized Classroom**

**Co-Ser 203.040**

This program is based on an interdisciplinary design for students who have average cognition and require a highly structured, yet flexible and therapeutic environment as a means to address severe behavioral concerns. This program offers this support with a 6:1:3 student/teacher/aide ratio. This program benefits from regular consultation from a School Psychologist, School Counselor, and a Behavior Support Specialist who provides weekly consultation to the special education teacher. A clinical psychologist provides diagnostic testing, treatment planning, behavioral interventions, and consultations on an as needed basis. The school counselor and school psychologist collaborate to assess, plan, and monitor the progress of students and families.

**Unit Price: $67,050**

**6 Students: 1 Teacher: 3 Paraprofessionals**

**ACTIVE**

**Co-Ser 203.050**

This program is based on an interdisciplinary design for students who are cognitively impaired and require a highly structured, yet flexible and therapeutic environment as a means to address moderate to severe behavioral concerns. This program offers this support with a 6:1:3 student/teacher/aide ratio. This program benefits from regular consultation from a Clinical School Psychologist, Licensed Clinical School Social Worker, and a Behavior Support Specialist who provides weekly consultation to the special education teacher. A clinical psychologist provides diagnostic testing, treatment planning, behavioral interventions, and consultations on an as needed basis. The LCSW and clinical school psychologist collaborate to assess, plan, and monitor the progress of students and families. A crisis team is available at each site in which all professionals have ongoing educational training in an evidence-based crisis prevention and intervention curriculum based in principles of Applied Behavior Analysis. In addition to the special education teacher and classroom aides, each classroom will have a Registered Behavior Technician assigned to the classroom to implement behavior analytic services.

**Unit Price: $67,050**

**6:1:1 One-on-One Teacher Aide**

**Co-Ser 203.010**

A classroom aide is provided to meet the specific needs of an individual student. The requesting district only is charged the cost of this service. According to NYSED, a goal for all students with disabilities is to promote and maximize independence. CSEs are responsible for developing and implementing Individualized Education Programs (IEPs) that promote such independence. When a CSE determines that a student needs a one-to-one aide, it should always be considered a time-limited recommendation and specific conditions/goals must be established to fade the use of the one-to-one aide.

**Unit Price: $231 per day**

**6:1:1 One-on-One Teaching Assistant**

**Co-Ser 203.005**

A teaching assistant is provided to support classroom instruction for the particular student. The teaching assistant works directly with the classroom teacher to modify instruction to meet the student’s academic needs.

**Unit Price: $239 per day**
**8:1:1 One-on-One Teacher Aide**  
Co-Ser 218.010  
A classroom aide is provided to meet the specific needs of an individual student. The requesting district only is charged the cost of this service. According to NYSED, a goal for all students with disabilities is to promote and maximize independence. CSEs are responsible for developing and implementing Individualized Education Programs (IEPs) that promote such independence.

When a CSE determines that a student needs a one-to-one aide, it should always be considered a time-limited recommendation and specific conditions/goals must be established to fade the use of the one-to-one aide.

**Unit Price: $231 per day**

**8:1:1 One-on-One Teaching Assistant**  
Co-Ser 218.005  
A teaching assistant is provided to support classroom instruction for the particular student. The teaching assistant works directly with the classroom teacher to modify instruction to meet the student’s academic needs.

**Unit Price: $239 per day**

Operating as a full-time program for thirty (30) days, it serves students from five to 21 years of age in classes consistent with Part 200 of the Regulations of the Commissioner of Education. In addition, if a student requires related services, it is included in the usage cost as a bundled service. Students who do not need a full day of instruction may now receive specialized instruction with related service or related services only as recommended by their local school district’s Committee on Special Education.

**Unit Price for all July/August Programs are per usage. Please note: If a student attends a minimum of three (3) days of summer school the district will be charged the full summer school tuition rate.**

**Summer Specialized Instruction with Related Services**  
Co-Ser 850.150  
Specialized Itinerant Services (Excess Cost Aidable) – These services are recommended by the Committee on Special Education to meet the specific needs of a student with a disability. One or more of these services, including the frequency and duration of the service, must be specified in the IEP to initiate service. Specialized Itinerant Services are provided to districts on a shared service basis as part of their school program.

*Consultation is an indirect service for students who require additional support and materials for management of specific disabilities. No direct service to students is provided.

Contact with teacher by consulting professional will be scheduled as specified in the IEP (e.g., ½ hour per month).
Speech and Language Programs

Speech and Language Therapy  
Co-Ser 301.000

A certified and/or licensed speech therapist provides evaluation, consultation and/or direct therapy to students with communication disorders, impaired articulation, language impairment or voice disorders. Such students may be classified as “severely speech impaired” or “other speech impaired” and receive itinerant services, as per Section 200.6(d) of the regulations. Speech and Language Teachers collaborate with the General/Special Education teachers with incorporating the Common Core Learning Standards into their therapy.

The American Speech-Language-Hearing Association (ASHA) have literacy guidelines that the speech teachers adhere to. An emphasis is placed on NYS ELA/Literacy Standards with emphasis on reading, decoding (phonemic awareness), fluency, comprehension, spelling, and written composition.

Assistive technology may be utilized during the session with such devices as the iPad© with apps as well as software (text reader, word prediction, spell/grammar check, and speech recognition).

In addition, soft skills relating to work, school, and the community (e.g., active listening and pragmatic skills) are used during sessions in correlation with the student’s IEP.

**Unit Price:** $21,680 one day a week/year; $90.34 per hour

Individual Evaluation (Speech and Language)  
Co-Ser 301.010

**Unit Price:** $425 per evaluation

*Individual Consultation (Speech and Language)  
Co-Ser 301.021

**Unit Price:** $122 per hour

Individual Speech/Language (BOCES Self-Contained Program)  
Co-Ser 301.031

A certified and/or licensed speech therapist provides evaluation, consultation and/or direct therapy to students with communication disorders, impaired articulation, language impairment or voice disorders. Such students may be classified as “severely speech impaired” or “other speech impaired” and receive itinerant services, as per Section 200.6(d) of the regulations. Students may have receptive and/or expressive language disorders and can have various disabilities, not strictly speech impairment. Services can be delivered within the classroom as a push-in or in a therapy room based on the needs of the specific child. Children may learn to communicate via signs, PECS (Picture Exchange Communication System), apps with a tablet, or any speech-generating device.

The Speech Therapists incorporate the use of a Total Communication Approach in which the child may use verbal skills/attempted paired with manual signs or a form augmentative communication. Therapy goals work toward generalization of skills into the classroom, other school and community environments. SLPs work with the team to encourage all staff to use any communication system in place for the student. SLPs prepare symbols/communication books and set-up/update devices as needed.

Students may use a device, from low technological, referred to as static display to a higher level such as an iPad or Dynovox. The therapists also incorporate the use of touch monitors, switches to access computer activities, and the Smart Board. Therapists with training may use the PROMPT method when teaching articulation skills. SLPs address oral, motor and feeding needs in conjunction with OT as needed/appropriate.

**Unit Price:** $2,999 one 30-minute session/week/year
Group Speech/Language (BOCES Self-Contained Program)  
Co-Ser 301.041  
See Individual Speech/Language.  

Unit Price: $2,239 one 30-minute session/week/year

Hearing Services

Hearing Disabled  
Co-Ser 312.000  
A certified teacher of the deaf provides language instruction, tutorial assistance, consultation, program coordination, and testing modifications for deaf or hard of hearing students in regular education programs. This service includes:

- Maintenance on assisted listening devices (cochlear implants, hearing aids, FM systems)
- Consulting and working with audiologists and companies that provide services and assisted listening devices for our students
- Staff training and orientations that teach each student’s team about their specific hearing loss, their assisted listening equipment and best practices to meet the student’s individual academic and social needs
- Auditory training that encompasses remediation of speech sounds, auditory discrimination,  
  auditory memory/recall, and auditory comprehension
- Lip-reading training via tailored programs specific for the child (basic, common words, and phrases for younger students, academic vocabulary for higher grade level students)
- Academic and language instruction (pre-and post) on concepts and vocabulary that a student misses in his/her classes based on the level of their hearing loss
- Educating and empowering our students with knowledge about their specific hearing loss to teach proper advocacy skills in the classroom
- Providing testing accommodations during state testing for students that need accommodations provided based on their hearing loss
- American Sign Language instruction for deaf students that require a Total Communication approach in their academic setting

Unit Price: $27,620 one day a week/year

Individual Evaluation (Hearing)  
Co-Ser 312.010  

Unit Price: $545 per evaluation

*Individual Consultation (Hearing)  
Co-Ser 312.021  

Unit Price: $151 per hour

Individual Hearing Services (BOCES Self-Contained Program)  
Co-Ser 312.031  

Unit Price: $7,126 one 30-minute session/week/year

Group Hearing (BOCES Self-Contained Program)  
Co-Ser 312.041  

Unit Price: $5,345 one 30-minute session/week/year
Psychological Services  
Co-Ser 302.000  
Services of a certified school psychologist are available for evaluation and counseling of students with special needs. Counseling, parent conferencing and teacher consultation on educational, family, behavioral, and social emotional issues are an integral part of this service. School Psychologists strive to maximize a student’s academic potential and personal success in collaboration with families, school personnel and community resources. They aspire to a child-centered system that encourages family participation in the educational lives of the children.

Unit Price: Actual cost

Vision Services  

Visually Impaired  
Co-Ser 313.000  
A certified Teacher of the Blind and Visually Impaired (TVI) provides evaluations, functional vision assessments, direct service, and consultation to students with a medically diagnosed vision impairment and staff working with the student.

Direct service includes: Instruction in Braille reading and writing skills, assistive technology/software, keyboarding, low vision devices, listening skills, use of adapted devices and materials, developing visual efficiency skills, communication skills (handwriting), organizational skills, career and vocational skills, instruction for students with cortical visual impairments, and coordination of program and testing modifications for students who are blind or visually impaired. A TVI is responsible for program modifications and testing accommodations.

Unit Price: $28,228 one day a week/year

Individual Evaluation (Vision)  
Co-Ser 313.010  
Unit Price: $478 per evaluation

Orientation and Mobility Evaluation  
Co-Ser 313.020  
Unit Price: $485 per evaluation

*Individual Consultation (Vision)  
Co-Ser 313.021  
Unit Price: $149 per hour

Orientation and Mobility  
Co-Ser 313.030  
For Orientation and Mobility Training, our vision teachers are certified in O&M, providing evaluations, direct service, and consultation to students with a medically diagnosed vision impairment. Direct services include cane skills, visual efficiency skills and travel skills in the home, school and community.

Unit Price: $28,228 one day a week/year, $146 per hour

Individual Vision Services (BOCES Self-Contained Program)  
Co-Ser 313.031  
Unit Price: $4,014 one 30-minute session/week/year

*Individual Consultation (Orientation and Mobility)  
Co-Ser 313.121  
Unit Price: $149 per hour

Individual Orientation and Mobility Services (BOCES Self-Contained Classroom)  
Co-Ser 313.131  
Unit Price: $4,014 one 30-minute session/week/year
Physical Education Services

Adapted Physical Education
Co-Ser 314.000
Adapted Physical Education is a specifically designed program of developmental activities, games, sports, and rhythms suited to the interests, capabilities, and limitations of students with disabilities who may not safely or successfully engage in unrestricted participation in the activities of the regular physical education program. APE is intended to provide developmentally appropriate physical education to students of all physical and mental abilities. Adapted Physical Education is physical education that has been adapted or modified to address the individual needs of children who have gross motor developmental delays. Instruction is differentiated so that the physical activity is as developmentally appropriate for a person with a disability as it is for a person without. The emphasis is to facilitate participation in age-appropriate activities.

Curriculum, tasks, equipment, and environment may be modified as appropriate so that all students can successfully participate and learn in physical education. This service is also available to provide consultation and staff development activities to district physical education staff.

Federal law mandates that physical education be provided to students with disabilities and defines physical education as the development of physical and motor skills, fundamental motor skills and patterns (throwing, catching, walking, running) skills in aquatics, dance, and individual and group games and sports (including intramural and lifetime sports).

The E2CCB APE staff offers instruction or assistance in the following:

- Aquatics (when pool is available)
- Locomotor skill (movement skills - walking, gallop, jog, skip)
- Perceptual Motor skills (hand-eye, catching, throwing)
- Planning services (Sherrill, 1998)
- Assessment of Individuals /Ecosystems
- Prescription/Placement: The IEP
- Teaching/Counseling/Coaching
- Evaluation of Services
- Coordination of Resources and Consulting
- Advocacy

The APE teacher is a direct service provider, not a related service provider, because physical education for children with disabilities is a federally mandated component of special education services [U.S.C.A. 1402 (25)]. This means that physical education needs to be provided to the student with a disability as part of the special education services that child and family receive. This is contrasted with physical therapy and occupational therapy, which are related services. These therapies are provided to the child with disabilities only if he/she needs them to benefit from instruction.

Within the APE classes, students are trained for Special Olympic swimming and/or Track and Field. In-services/consultation for adapted P.E. to component districts is available if needed. In-services may include but are not limited to Adapted Physical Education/ language/ types of disabilities/IEP’s and equipment-game modifications/Physical Education and the IEP (ex. how and where to find items on the IEP and prepare for physical education students with special needs who are integrated in the regular P.E. setting).

Unit Price: $26,062 one day a week/year

Individual Evaluation (Adapted Physical Education)
Co-Ser 314.010
Assessments for our component districts is implemented using the APEAS II to see if a child requires adapted physical education or modifications within the regular physical education setting.

Unit Price: $525 per evaluation
Occupational Therapy
Co-Ser 315.000
Occupational Therapy provides evaluation, consultation, and/or direct therapy for the student to achieve maximal physical, mental or cognitive functioning, academic performance, and physical functioning in his/her school-related daily activities. The occupational therapy service is designed to develop, improve or maintain sensorimotor skills, range of motion, strengthening, sensory integration, cognitive, visual perceptual skills, bilateral coordination activities and tasks to improve self-regulation, daily living skills, prevocational and vocational needs of our students and to provide adaptive measures when appropriate to promote the student’s ability to function better in his/her learning environment. Adaptations are provided for success, as needed. Occupational therapy also works on assisting students to attain optimal performance on community living schools. A licensed occupational therapist or certified occupational therapy assistant under the supervision of a licensed Occupational Therapist provides this service.

Unit Price: $19,500 one day a week/year

Individual Evaluation (Occupational Therapy)
Co-Ser 315.010

Unit Price: $480 per evaluation

*Individual Consultation (Occupational Therapy)
Co-Ser 315.021

Unit Price: $142 per hour

Individual Occupational Therapy (BOCES Self-Contained Program)
Co-Ser 315.031

Unit Price: $3,250 one 30-minute session/week/year

Group Occupational Therapy (BOCES Self-Contained Program)
Co-Ser 315.041

Unit Price: $2,480 one 30-minute session/week/year

Physical Therapy
Co-Ser 316.000
The services of a registered physical therapist include evaluation, consultation, and/or direct therapy that provides exercise or treatment in order to minimize the effects of developmental deficits, injuries or diseases and assists the student to achieve maximal physical and mental independence.

Physical therapists are members of a multidisciplinary school team that ensures a free and appropriate education for students with disabilities to prepare them for further education, employment and independent living. Using their unique expertise in movement and function, particularly related to the neuromuscular and musculoskeletal systems, the school-based physical therapist promotes motor development and the student’s participation in everyday routines and activities that are part of the educational program.

The physical therapist performs therapeutic interventions, including compensation, remediation and prevention strategies and adaptations. They also focus on functional mobility and safe, efficient access and participation in activities and routines in natural learning environments. The physical therapists promote high-quality physical therapy service delivery for children with disabilities in school settings, through research, education, and information based on a scientific foundation. In addition, the physical therapists promote evidence-based practice by physical therapists in school-based settings.

Unit Price: $23,900 one day a week/year, $99.58 per hour
Individual Evaluation (Physical Therapy)  
Co-Ser 316.010

Unit Price: $464 per evaluation

*Individual Consultation (Physical Therapy)  
Co-Ser 316.021

Unit Price: $134 per hour

Individual Physical Therapy (BOCES Self-Contained Program)  
Co-Ser 316.031

This service entails use of evidence-based practices to develop physical skills toward independence in the school setting in the gross motor areas of mobility, career/vocational, community training, and leisure activities. Each level – elementary, middle, and high school – has a different focus of goals toward independence.

In elementary, achieving basic gross motor skills through physical education, playground, recess, free time (running, skipping, climbing, ball skills, hallway mobility and safety.) Learning occurs by playing in physical activities and playing with peers.

Middle school level develops independence mobility in hallway, stairs, with increasing focus on community mobility with good endurance and safety in traffic. High school focus is on physical skills toward job/career (reaching with balance/strength to lift boxes/speed and dexterity to start and complete a job within a time frame).

Focus all ages of safety, and developing social skills with gross motor/ sport activities. The physical therapist can assist in developing independence with the use of adaptive devices; walker, gait trainer, and wheelchair. Coordination with service coordinator, parents, vendors.

Unit Price: $3,480 one 30-minute session/week/year

Group Physical Therapy (BOCES Self-Contained Program)  
Co-Ser 316.041

Unit Price: $3,425 one 30-minute session/week/year

Resource Room  
Co-Ser 228.000

Provides services to students in special education, ages 5-21, by a special education teacher. Students will be assigned to groups in a homogeneous manner and will not exceed a 36-month age range. Students needing this service require specialized or supplemental instruction to the general education curriculum. Students may require reinforcement or re-teaching of the content and skills. The group size in a resource room will not exceed 5 students. Students who require this service will spend a minimum of 3 hours per week in the Resource Room unless a combination of Resource Room and consultant teacher services are required. If both services are needed the combination of services delivered will not be less than 3 hours per week.

Unit Price: Actual cost

Consultant Teacher Services  
Co-Ser 328.000

Direct consultant services are defined as direct individual/group instruction provided by a special education teacher to students with disabilities within a regular education class. Indirect consultation provides support to regular education teachers to assist them in adjusting the learning environment and/or modifying their instructional methods to meet the individual needs of the students with disabilities who attend their programs. These services are available to BOCES students in both Career & Technical Education classes and in BOCES Alternative and Special Education programs at a unit price of:

Unit Price: $28,605 one day a week/year  
$7,266 per student/120 minutes per week  
$14,525 per student/240 minutes per week  
$21,800 per student/360 minutes per week

Consultation Only  
Co-Ser 328.020

Districts may purchase consultation only on a short-term basis and as needed. The services of a consultant teacher on a short-term basis are provided to aid and support the transition from the special education setting to a regular education setting by providing staff development, curriculum modifications, and individual student case coordination.

Unit Price: $793 per day
Consultant Teacher Services (BOCES Alternative Education Program)
Co-Ser 328.030

Unit Price: $7,266 per student/120 minutes per week
$14,525 per student/240 minutes per week
$21,800 per student/360 minutes per week

Consultant Teacher Services (BOCES Alternative Education – Out of School Suspension Program)
Co-Ser 328.038

Unit Price: $47 per student/per day

Consultant Teacher Services (BOCES Special Education Program/Students Attending CTE Class)
Co-Ser 328.060

Consultant teachers provide specially designed instruction and assist with the following: Checking for understanding, re-reading materials, working with the student on his/her ability to demonstrate the concepts/skills, assessing the ability to perform the skill independently, using guided practice to become fluent at the skill, teaching/re-teaching skills, developing strategies, working on concepts and sequencing of steps, using accommodations with students and modifying if necessary.

Unit Price: $7,266 per student/120 minutes per week
$14,525 per student/240 minutes per week
$21,800 per student/360 minutes per week

Behavior Support

Behavior Support Specialist
Co-Ser 328.339

The role of the Behavior Support Specialist is to provide consultation, assessment, and other support services to component districts in the area of positive behavior supports and/or support for setting up positive learning environments for students with autism as well as other developmental disabilities. This professional has had formal graduate training in the area of Applied Behavior Analysis (ABA). We have Board Certified Behavior Analysts (BCBA) in the BOCES Behavior Support Specialist Co-Ser. The Behavior Support Specialists complete Functional Behavioral Assessments (FBA) and assist CSE teams in designing Behavioral Intervention Plans (BIP), as well as positive behavior supports that have been proven successful when used in a consistent manner.

The Behavior Support Specialists work in collaboration with the school staff to assess and analyze the student’s function or motivation surrounding challenging behaviors. They recommend evidence-based interventions to address assessed functions of behavior. Behavior Support consultation includes creating and supporting specific intervention plans and strategies with the classroom teacher and educational team, in addition to assisting with developing materials and skills necessary to implement the plans with fidelity. Also included in this service are techniques needed to intervene with physically aggressive and acting-out students in accordance with school policies. School staff members can be trained by the Behavior Support Specialist with the prevention techniques and skills required for crisis prevention as well as effectively dealing with aggressive students based on approved programs.

Unit Price: $801 per day
Professional Development
Co-Ser 328.070
Our Behavior Support Specialists offer numerous targeted workshops and have created additional presentations to meet specific requests of component districts which include:

- Crisis Intervention Training -
School staff members can be trained by the Behavior Support Specialist with the prevention techniques and skills required for crisis prevention as well as effectively dealing with aggressive students based on approved programs such as Crisis Prevention Institute’s Non-Violent Crisis Intervention.

- Functional Behavior Assessment -
The Behavior Support Specialists complete Functional Behavioral Assessments (FBA) by reviewing records, observing students, defining behaviors, and designing data collection techniques. An FBA includes recommendations for environmental and/or educational supports or for the CSE team to create a behavior intervention plan (BIP).

- Autism Workshop: NYSED Approved -
The Behavior Support Specialists provide the New York State Education Department’s approved workshop for Autism, with this course being an extended version of the NYSED mandatory training for administrators and teachers seeking certification, as well as to satisfy one of the minimal training requirements of educators working with students with autism.

Behavioral Support Specialist (BOCES Self-Contained Program)
Co-Ser 328.337

Unit Price: $135 per hour

Behavior Technician
Co-Ser 328.340
A Behavior Technician (BT) is a paraprofessional who provides the direct implementation of behavior analytic services in a one-on-one or small group setting working from an individualized student plan. Qualifications of a BT include meeting the requirements for Registration as a Behavior Technician (RBT) with the Behavior Analytic Certification Board (BACB) and their duties must be directed under the supervision of a Board Certified Behavior Analyst (BCBA). Each RBT must obtain ongoing supervision for a minimum of 5% of the hours spent providing behavior-analytic services per month. Behavior Technicians are qualified to provide Discreet Trial Training, Autism Curriculum Encyclopedia, modeling and fidelity checks for BIPs, data collection, as well as other relevant duties.

Unit Price: $242 per day

Assistive Technology Service
Co-Ser 341.010
This service is designed to help schools effectively respond to the SED and IDEA mandates for Assistive Technology. The Assistive Technology (AT) service provides assessment of student needs and recommendations based upon a review of the educational needs, environment, and appropriate assistive technology solutions. Consultation and technical assistance is offered to train staff in the use of equipment, as well as the integration of equipment and software into the educational setting. The service will be provided by qualified staff who hold appropriate NYS certification/license and have had experience/training in assistive technology.

Unit Price: Actual cost

Individual Assistive Technology Service (BOCES Self-Contained Program)
Co-Ser 341.031

Unit Price: Actual cost
### School Social Worker – Special Education
**Co-Ser 319.010**
The school social worker functions with the identified special education students to create linkage between the student, home and family, school, and community agencies. The school social worker may also provide counseling services to individual students and groups relative to school and personal adjustment needs. The school social worker is the appropriate professional to serve as a liaison between the school and agencies such as Family Court, Department of Probation, and Child Protective Services.

**Unit Price:** $22,595 one day a week/year

### School Social Worker – Individual Counseling (BOCES Self-Contained Program)
**Co-Ser 319.031**
The school social worker functions with the identified special education students to provide advocacy and create linkage between the student, home and family, school, and community agencies. The school social worker provides counseling services to individual students and groups relative to school, behavioral, emotional, and social adjustment needs. The school social worker, from a strength-based empathetic perspective with therapeutic approaches, aims to resolve the student’s problems. The school social worker is the appropriate professional to serve as the liaison between the school and agencies such as Family Court, Department of Probation, Child Protective Services, and Department of Mental Health. School social workers address the social issues that can impede academic progress. Through counseling, crisis intervention and prevention programs, they help students overcome difficulties in an effort to assist them in achieving academic success.

**Unit Price:** $4,334 one 30-minute session/week/year

### Counseling/Social Work Consultation
**Co-Ser 304.021**
This provides the expertise of a school counselor or social worker to assist the teacher in responding to student needs. No direct service to students is provided by the counseling professional. Contact with teacher, family or community agency is specified by the IEP.

**Unit Price:** $148 per hour

### School Counselor – Individual Counseling (BOCES Self-Contained Program)
**Co-Ser 304.031**
Individual counseling is available through this service - crisis intervention, referral and linkage to outside agencies, behavior management and career planning and development are also key components of individual counseling. The counselor is also an integral part of the interdisciplinary team writing Functional Behavioral Assessments (FBA) and Behavioral Intervention Plans (BIP).

**Unit Price:** $4,420 one 30-minute session/week/year

### School Counselor – Group Counseling (BOCES Self-Contained Program)
**Co-Ser 304.041**
Group counseling is available through this service – crisis intervention, referral and linkage to outside agencies, behavior management and career planning and development are also key components of group counseling.

**Unit Price:** $3,410 one 30-minute session/week/year

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Work-Based Learning/Transition Services  
Co-Ser 340.001
Transition services and work-based learning opportunities are included in the IEP along with post-secondary goals. These goals are addressed through the coordinated set of transition activities on the student’s IEP. Work-Based Learning/Transition Services are intended to assist non-CDOS students, their families, and the district in achieving these post-secondary goals.

This service includes:

- Work-based learning opportunities during school hours within the community for students ages 16-21 arranged and monitored by a certified special education teacher. Through the guidance of a certified special education teacher, teacher assistant, and/or job coach, students will learn the interpersonal skills and work habits necessary to be expected on the job site and in the community. This includes development of work-related behaviors such as time management skills, appropriate dress, positive communication skills, personal relations, and travel skills.

- A certified special education teacher will assist students and families in establishing post-secondary plans and facilitate linkages to agencies that will help students accomplish postsecondary goals.

- A certified special education teacher will assist districts in addressing issues affecting the students with a disabilities including: employment, independent living, and integration into the community.

CDOS Transition Coordinator  
(Includes Teacher Assistant)  
Co-Ser 340.000

CDOS Transition Coordinator will assist the districts in acquiring the work-based learning requirement of hours must include documented, school-supervised, work-based learning experiences related to career awareness, exploration and/or preparation that may, but are not required to, be completed in conjunction with the student’s CTE course. This Co-Ser is intended for districts who have a teacher certified in one of the following: family and consumer science, business, agriculture or technology and need the transition services, work-based learning, planning and accountability of oversight by a E2CCB certified teacher.

The CDOS Credential is a supplement to the students local or Regents diploma. The transition coordinator will assist the district in providing the number of hours as required and within the intended purpose as the CDOS is a certificate of readiness for entry-level employment.

The transition coordinator will oversee and assist with:

- Providing district students with work-based learning activities such as job-shadowing, community service, volunteering, service learning, senior project(s), and/or school based enterprise(s)

- Career Plan (start in grade 9, annually reviewed)

- Work Skills Employability Profile - Student Attainment of technical knowledge and work-related skills. Students must complete one employability profile within one year prior to school exit.

- Documentation tracked using the CiTi CDOS Credentialing Solution through E2CCB

A teaching assistant or a job coach will be provided to accompany and/or monitor students during community-based work experiences under the supervision of the CDOS transition coordinator who may or may not be present at the site. Teacher assistants often fulfill the role of job coach, providing ongoing, on-site coaching for students that have more intense needs and require more direct supervision, and training in order to work at a job site.

CDOS Transition Coordinator  
(Includes Teacher Assistant)  
Co-Ser 340.000

Price Level One:  
Cost for a BOCES employee to conduct on-site work-based learning experience and report data:  
$28,365 - 1 day/week a year in district (est. 40 days)  
$14,182 - ½ day (3 hours)/week a year (est. 40 ½ days)

Note: Unit Price for Co-Sers 340.000 and 340.001 are the same.
A job coach (if warranted by student need and IEP) will provide on-the-job training to individuals to help them adjust to the work environment. A job coach’s duties include:

- Assistance with learning specific work duties and performance standards (doing the task);
- Development of work-related behaviors such as time and attendance, dress, communication skills, accepting supervision, and travel skills;
- Assistance with learning specific work duties and performance standards (doing the task); and
- Helping the students acquire a sense of belonging at the work site and encouraging an understanding of and a participation in employee programs, which involves socialization with coworkers.

This Co-Ser is intended for districts who have a teacher certified in one of the following: family and consumer science, business, agriculture, or technology and need the transition services, work-based learning planning, and accountability of oversight by an E2CCB certified teacher.

Transition services must be included in the Individual Education Plan (IEP). The IEP requires a coordinated set of activities for helping students and their families focus on adult outcomes. This service includes:

- A transition teacher, a certified teacher, who will assist districts in addressing transition issues affecting the student with a disability including: employment preparation, independent living and integration into both the workplace and the community. Working with the teachers, students, their families, the CSE, and adult service providers, the transition teacher will coordinate assignments and activities of the job coaches.
- Work-based learning opportunities which are arranged and supervised for students. The transition teacher assists students/families in establishing post-secondary plans and facilitates linkages to agencies that will help students to accomplish post-secondary goals.
- Job coaches will provide training to special education students involved in a work experience situation to help them learn to perform the necessary job tasks to meet employers’ specifications. Students will also learn the interpersonal skills and work habits necessary to be accepted on the job site and in related community experiences. Other services will be provided, as needed, to support employment.

CDOS Transition Coordinator (No Teacher Assistant Included)
Co-Ser 340.010

Price Level Two: $7,090 for 10 days of oversight supervision 1x/month throughout the school year

Cost for an E2CCB employee to oversee your district teachers’ work-based learning experience already instituted program and report data but not to provide direct supervision for work-based learning. The transition coordinator under this Co-Ser will:

- Structure and plan all work-based learning activities in conjunction with district staff who are assigned to go on-site with the students
- Career plan (start in grade 9 - annually reviewed)
- Documentation tracked using the CiTi CDOS Credentialing Solution through E2CCB
- Work Skills Employability Profile- Student attainment of technical knowledge and work-related skill. Students must have one employability profile complete within one year prior to school exit.

Unit Price: $28,365 one day a week/year
Alternative Education
Alternative Education programs are designed for students who need smaller, individualized classroom programs to address their academic, social, and/or behavioral needs. Alternative Education programs lead to graduation for students in grades 7 through 12. Academic needs are addressed, including preparation for state assessments and instruction that will enable students to earn high school credit toward graduation.

The curriculum and academic environment are structured to increase attendance and graduation rates by ensuring each student meets his or her academic potential up to and including graduating with their Regents Diploma. Students enrolled in Alternative Education programs are expected to meet their district’s requirements for graduation through scaffolded supports of rules, routines, and procedures. The Alternative Education program is based on a project-based learning (PBL) model which gives students access to opportunities, specifically Video and Audio Productions, Agriculture (Greenhouse), Physical Education (Fitness Center), Career Development and Occupational Studies (CDOS), Family & Consumer Sciences, and Technology and Business. The PBL model coupled with Positive Behavior Intervention and Supports (PBIS) helps ensure students are prepared for post-secondary endeavors.

The curriculum and academic environment has been structured to increase attendance and graduation rates by ensuring that each student meets his or her academic potential up to and including graduating with their Regents Diploma. Students enrolled in Alternative Education programs are expected to meet their district’s requirements for graduation.

Instruction focuses on the New York State P-12 Learning Standards and better prepares students for transition from school to post-secondary education and a career. Students cultivate a career path, develop critical job skills and learn how to succeed after graduation. In addition, Regent’s Credit Recovery is available through ODYSSEYWARE Learning to tailor instruction to assist students in recovering credits, pass Regents examinations and graduate with their cohort. In addition to an academic focus, Alternative Education schools design programs, such as CDOS to work on improving student behavior while promoting a positive school environment. These programs and activities include transition activities, student council, community-based volunteer opportunities, and achievement plans.
In general, students who exhibited disruptive behavior patterns in their classrooms or school are referred to an Alternative Education Program. The extent to which the behavior is so disruptive or dangerous to students in an Alternative Education Program determines the appropriate setting for the student. Current academic performance as well as the level of support required for the student to participate in the general curriculum will be carefully considered. Children with emotional disturbance or mental health diagnosis may be referred to more intensive educational environments.

In recognition of the educational, social and emotional needs of students already deemed to be at-risk of not graduating, dropping out of school or expulsion, E2CCB offers a variety of programs to address the individual needs of this population. The professional development efforts focus on implementing the NYS P-12 Learning Standards across the BOCES.

Inquiry Teams include:

- ELA/Math 7-12
- Social Studies/Science 9-12
- Technical (Art, ESL, LOTE)
- Adaptive Physical Education
- NYSAA

**Alternative Education (Secondary Level)**

**Co-Ser 408.X00**

The full-day Alternative Education Program serves students 9-12, who are determined to be “at-risk” of dropping out of school. The performance of these students in the traditional school setting may have been adversely affected by poor attendance, family issues, low self-esteem, academic apathy, and/or poor motivation.

The program focuses on academic skill development and/or remediation, life skills management, and preparation for adult life. A variety of transition services are planned for students on self-determination and work experiences such as mentorship and job shadowing. The curriculum provides opportunity for acquisition of credit leading to a high school diploma as well as participation in Career & Technical Education Programs.

Career & Technical Education services are available for these students at the additional charge of $3,075 per student.

Consultant teacher services are available for these students at an additional charge and are listed under Special Education Services. Related services such as counseling are available at an additional charge and are listed under Special Education Services.

**Unit Price: $21,470 per slot**
Alternative Education (Middle Level)  
Co-Ser 408.X03  
The middle level Alternative Education Program is designed to serve students (grades 7-8) who are not achieving and are “at-risk” of dropping out of school. Behaviors may be characterized by poor attendance, lack of motivation, poorly developed social skills, poor academic achievement, and a defiance of rules and adult authority. The program is designed to improve academic achievement to increase potential for success in high school, develop appropriate social skill behaviors, and provide alternative avenues for learning.

Consultant teacher services are available for these students at an additional charge and are listed under Special Education Services. Related services such as counseling are available at an additional charge and are listed under Special Education Services.

Unit Price: $21,470 per slot

Alternative Education  
Out-of-School Suspension  
Co-Ser 408.X18  
Students may serve 1-5 days of out-of-school suspension in a supervised, structured environment at an E2CCB site. Students are monitored by a teacher, with academic work provided by their home school district. Students suspended for violent acts or weapons possession (in accordance with VADIR definitions) will not be accepted into this program. A maximum of 30 students will be enrolled on a daily basis. Acceptance is on a first come, first served basis. Consultant teacher services are available for these students at an additional charge and are listed under Special Education Services.

Unit Price: $143 per student/day

Alternative HSE  
Co-Ser 408.X15  
The Alternative High School Equivalency (HSE) program provides an option for students to obtain a high school equivalency diploma. Only students who meet the criteria for Alternative HSE instruction are eligible for the program. Students participate in HSE instruction, remediation, and transition activities. Consultant teacher services are available for these students at an additional charge and are listed under Special Education Services.

Unit Price: $21,470 per slot

School Social Worker – Individual Counseling  
Co-Ser 319.431  
Unit Price: $4,334 one 30-minute session/week/year

School Social Worker – Group Counseling  
Co-Ser 319.441  
Unit Price: $3,180 one 30-minute session/week/year
General Itinerant Services
General Itinerant Services are BOCES aidable. Note: Itinerant Services can be expanded to include any area of general education, in addition to those specified, at the request of two or more component school districts. Districts may share the services of teaching staff for approved academic or special subjects to fill part-time needs and/or to conduct low-enrollment classes. Specialized itinerant services and academic itinerants are provided to districts on a shared services basis.
**General Itinerant Services**

**Home/Hospital Teaching Service**  
Co-Ser 414.000  
This service is available to districts who buy into the program. It is a temporary teaching instruction for students who are unable to attend school due to illness, suspension, hospitalization, or transition. Districts provide E2CCB with all necessary information regarding students. Students with this service are able to keep up with their studies as if they were attending their home school. Monthly reports of teacher/student instruction are forwarded to districts.

Unit Price: Actual cost

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**Bilingual/ENL**  
Co-Ser 321.000  
A certified teacher will provide bilingual education and/or English as a New Language (ENL) to students whose native language is other than English. The ENL teacher provides one-on-one and/or group push-in instruction to assist classroom teachers and students with curriculum in all subject areas. The ENL teachers have developed an “ENL Curriculum” in line with NYS Standards so that administrators and teachers are able to understand the ENL content being taught. Some of the other duties of the ENL teacher include assisting districts with initial identification of ENL students by providing the required Home Language Questionnaire in the appropriate language(s) and providing Bilingual Glossaries for state testing. In addition, the ENL teacher administers the NYSITEL for placement in an ENL Program and administers the NYSESLAT yearly to all ENL students. BOCES aid is not available.

Unit Price: $16,600 one day a week/year

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**Individual Evaluation (Bilingual/ENL)**  
Co-Ser 321.010  
Unit Price: $331 per evaluation

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**School Counselor**  
Co-Ser 304.000  
A certified school counselor provides personal, career, and educational counseling for students at the elementary, junior, and/or senior high levels.

Unit Price: $20,790 one day a week/year

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**Spanish Teacher**  
Co-Ser 310.000  
A Spanish teacher will instruct students to prepare them to meet the New York State requirements to earn high school credit in Spanish. The language department offers a distinct opportunity for students in Spanish. The focus of the program is on literacy skills and cultural enrichment. The approach on literacy includes the four fundamentals: reading, writing, speaking, and listening. The education from the language classroom extends to complement the ELA Common Core standards. It also lends itself to multiple inter-disciplinary units to develop students’ understanding in other content areas. The multicultural piece is unique to language and one of the exceptional courses that can apply to the tolerance needed for college and career readiness. The checkpoint courses, coupled with the culture electives, make this programming beneficial to the learner.

Unit Price: $12,825 one day a week/year

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**School Social Worker – Regular Education**  
Co-Ser 319.338  
The licensed School Social Workers bring a special knowledge base, skill and perspective to the educational process within the school classroom, site and home school. School Social Workers focus on the well-being of the whole child and recognize the importance of nonacademic factors in a student’s success in learning, adjustment and growth. They place a priority on identifying strengths within the students and families, and working to eliminate any barriers that interfere with school success.
The Licensed School Social Worker functions with identified students to create linkage between the student, home and family, school, and community agencies. The Licensed School Social Worker may also provide counseling services to individual students and groups relative to school, personal adjustment, career development, and transition needs. They work to bring together resources within the school, student, family, and community to enhance the student’s ability to benefit fully from his or her school experience. They also assist students with post-graduation services/agencies/academic and training options. Along with teachers, administrators and other education specialists, School Social Workers promote and support students’ academic success.

School Social Workers have a high level of expertise in family dynamics, child development, systems theory and clinical knowledge. Social Workers help students cope with stress and loss, understand themselves and others, improve relationships with others and develop decision-making skills. The school social worker is the appropriate professional to serve as a liaison between the school and agencies such as Family Court, Department of Probation, and Child Protective Services.

Unit Price: $22,595 one day a week/year

Reading Intervention Teacher
Co-Ser 361.000
A certified teacher will provide remedial interventions to primary students focusing on the Five Pillars of Successful Reading Instruction, Phonemic Awareness, Phonics, Fluency, Vocabulary, and Comprehension. This program provides intensive reading instruction at the elementary, middle, and high school levels to students who are primarily experiencing significant reading delays that affect their success in other areas of school. The Reading Intervention Teacher diagnoses, assesses, prescribes, and evaluates the reading needs of individual students to determine level of need. The Reading Intervention Teacher carries out ongoing assessment of reading needs, writes and modifies individual intervention plans as needed, and collects data to assist teachers with making data driven decisions. Consulting with the interdisciplinary team, the Reading Intervention Teacher advises on strategies and activities that may be used to enhance a student’s reading skills.

Unit Price: Actual cost

Psychologist – Regular Education
Co-Ser 302.337
Services of a certified school psychologist will serve the general school population and are available for evaluation, counseling, parent conferencing and teacher consultation on educational, family, behavioral, and social emotional issues. School Psychologists strive to maximize a student’s academic potential and personal success in collaboration with families, school personnel, and community resources. They aspire to a child-centered system that encourages family participation in the educational lives of the children.

Unit Price: Actual cost
Integrated Education Services

The School Improvement Program is designed to support school districts and to build local capacity in meeting state and local goals for improving the academic achievement of all students. Data Warehouse and Analysis provides support and training (in conjunction with the Regional Information Center) in regional and district-wide data warehousing, assistance in developing data reports, and data analysis. The Model Schools Program provides professional development and support for technology integration and implementation.

School Improvement Program (Basic Service) Co-Ser 565.200

The School Improvement Program is designed to support school districts and to build local capacity in meeting state and local goals for improving the academic achievement of all students.

Specialists from the School Improvement Program work collaboratively with districts to design data-driven, research-based, technology-infused professional development opportunities that will address the targeted needs of the districts. Strategic planning, coupled with specific learning objectives, allows the district to customize an approach that will help ensure all children learn.

Five days of site-based staff development, focused on specific district requests and tailored to meet the individual objectives of the district, are provided for all participating districts. Efforts include, but are not limited to, strategic planning, leadership support, comprehensive curriculum and assessment development, instructional strategies, instructional coaching, and mentor training.

Regional workshops that address updates and changes in statewide initiatives are incorporated in the base cost when provided by NYSED for purposes of turnkey training with component districts.

Regional workshops may be held in a face-to-face, online, or blended environment. Staff specialists or consultants will provide professional development on a variety of topics such as using multiple measures to inform instruction and assessment decisions, instructional strategies, differentiated instruction, learning styles, reading and writing in the content areas, assessment to inform literacy instruction, and other areas based upon district needs assessment surveys and best practices.

Unit Price: $23,995 per district

Integrated Education Services Basic Service PLUS Additional Customized Days Co-Ser 565.2X4

Districts may choose to use on-site days in addition to those provided as part of the base service. These professional learning opportunities may include: SED assessment and curriculum analysis strategies for effective academic intervention services, reading and writing in the content areas, integrated instructional strategies, curriculum mapping and gap analysis, learning styles, developing common formative assessments, teaming and collaboration strategies, brain-based learning, new teacher and mentor training, and other data-driven professional development.

All can be delivered in-house or through small, regional collaboration efforts. For long-term work, please see the Shared Specialized Curriculum Services.

One Additional Customized Day Co-Ser 565.204

Packages of additional on-site days need to be purchased in advance.

Unit Price: Basic Service + $729
### 20 Additional Customized Days  
**Co-Ser 565.214**

Unit Price: Basic Service + $12,485

### 15 Additional Customized Days  
**Co-Ser 565.224**

Unit Price: Basic Service + $9,365

### 10 Additional Customized Days  
**Co-Ser 565.234**

Unit Price: Basic Service + $6,240

### 5 Additional Customized Days  
**Co-Ser 565.244**

Unit Price: Basic Service + $3,120

### Base Service PLUS Additional Regional Workshops  
**Co-Ser 565.254**

Districts may choose to plan for additional regional workshops to be attended by administrators and teachers throughout the year. These workshops are published in a quarterly calendar and are updated as districts request topics and areas of interest; these workshops may also include national consultants.

Unit Price: Basic Service + as billed

### Shared Specialized Curriculum Services

Personnel in this service will assist district staff with planning and delivery of on-site, standards-related curriculum and staff development and other curriculum and instruction support which may include, but is not limited to the following:

Instructional coaching, planning, facilitating district teams such as inquiry teams, curriculum alignment and mapping, instructional strategies, assessments district/building specific staff development, and assistance with preparation of local, regional, state and federal reports.

### Option 1  
**Co-Ser 565.264**

Staff development specialists will be assigned to each request for a maximum of 34 days.

Unit Price: Basic Service + $20,760

### Option 2  
**Co-Ser 565.274**

Staff development specialists will be assigned to each request for a maximum of 68 days.

Unit Price: Basic Service + $41,500

### Regional Test Scoring  
**Co-Ser 565.206**

BOCES coordinates Regional Scoring of the Grades 3-8 English Language Arts and Math Assessments. This service covers the cost of training in the operational test, facilities for scoring day, and the processing of test booklets.

The per unit cost does not cover scoring of the multiple choice section of the test (done by the WNYRIC) or the pre-training for scoring (covered by Co-Ser 565.200).

Unit Price: Basic Service +$6.50 per student test
Board of Education Development  
Co-Ser 565.240
Professional development opportunities for members of school districts’ Boards of Education are an important component for all students to be successful learners. To that end, E2CCB provides training in issues that are relevant to Boards of Education functioning and understanding of current research and trends in education. Fee structures reflect the nature of the training.

Unit Price: Basic Service + $40 per event

Outside Consultants  
Co-Ser 565.250
Recognizing that individual districts may have additional interests and pursuits outside the realm of the School Improvement Program, E2CCB will help districts locate and secure outside consultants in any area of staff and curriculum development, either on a single day basis or an ongoing contract.

Unit Price: Basic Service + actual cost + 5% coordination fee

Substitute Reimbursement Eligibility  
Co-Ser 565.260
E2CCB coordinates the required documentation to provide districts with reimbursement for substitutes. This process enables districts’ regular staff to attend curriculum development and training activities sponsored by E2CCB. Adherence to SED guidelines is maintained. E2CCB provides and processes all necessary forms for this activity and will reimburse the district at the actual per diem cost of substitutes up to $200 per day plus a 3% coordination fee.

Unit Price: Basic Service + $200 per day/per participant + 3% coordination fee

Stipend Reimbursement  
Co-Ser 565.270
BOCES coordinates the required documentation to provide districts with reimbursement for stipends. This process enables districts’ professional staff to attend curriculum development and training activities sponsored by BOCES. Adherence to SED guidelines is maintained. BOCES provides and processes all necessary forms for this activity and will reimburse the district at the actual per diem cost of stipend reimbursement up to $110 per day.

Unit Price: Base Service + $110 per day/per participant + 3% coordination fee

Note: In order to be eligible for Substitute Reimbursement (Co-Ser 565.260), Regional Test Scoring (Co-Ser 565.206), and Outside Consultant Coordination (Co-Ser 565.250), Districts must participate in Co-Ser 565.200.

Data Management Support  
Co-Ser 560.060
E2CCB staff will act as a liaison providing support and training for the WNYRIC Data Warehouse, third-party assessment vendor systems, and other district data sources. In addition, E2CCB staff will assist participating districts in the analysis of state, standardized, and local assessments as well as the development of customized reports. This analysis can then provide district and E2CCB staff information to facilitate trend analysis, curriculum mapping, item analysis, curriculum audits, and other data-driven topics.

For long-term work, please see the Shared District Data Coordinator.

Unit Price: $5,560 per district (18 hours on-site)

Shared District Data Coordinator
This service provides an in-district shared coordinator to assist central office administrators, building, testing, and other administrators in their efforts to plan, manage and evaluate policies, procedures, and standards related to data collection, reporting and related networks. (District retains responsibility for meeting all data reporting, verification and certification requirements, and must name a district employee as the designated District Data Coordinator/CIO).
Typical activities might include: coordinate and facilitate district data and/or instructional team meetings, direct or assist data analysis activities and instructional improvement initiatives including related technology, identify training needs for educators and support staff, monitor compliance with regard to standards and maintenance of records, act as a liaison between the district and the WNYRIC Level 1 data center and other professional networks, and provide status reports and presentations.

Note: Must participate in Data Management Co-Ser (560.060)

**Option 1**  
**Co-Ser 560.864**  
Coordinator will be assigned to each request for a maximum of 34 days.

**Unit Price: Basic Service + $20,760**

**Option 2**  
**Co-Ser 560.874**  
Coordinator will be assigned to each request for a maximum of 68 days.

**Unit Price: Basic Service + $41,510**

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<thead>
<tr>
<th>Base Service PLUS Additional Regional Workshops</th>
<th>Co-Ser 560.800</th>
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<tbody>
<tr>
<td>Districts may choose to plan for additional regional workshops to be attended by administrators and teachers throughout the year. These workshops are published in a quarterly calendar and may be updated as districts request topics and areas of interest, which may include national consultants.</td>
<td><strong>Unit Price: Basic Service + as billed</strong></td>
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<thead>
<tr>
<th>Model Schools</th>
<th>Co-Ser 566.000</th>
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<tbody>
<tr>
<td>In addition to providing access to and training in using technology both hardware and software that has the potential to support student learning, E2CCB staff will provide learning opportunities to individual and small groups of teachers, teaching assistants, and school administrators.</td>
<td><strong>Unit Price: $5,610 Base Service (3 on-site calendar dates)</strong></td>
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IES staff will provide opportunities to craft learning experiences that integrate technology. This could include component district technology plans, classroom observations, teacher input and student achievement on state and local assessments.

For long-term work, please see the Shared Specialized Technology Integration Services.

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<tr>
<th>Additional Customized Days</th>
<th>Co-Ser 566.204</th>
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<td>Districts may choose to plan for additional regional workshops to be attended by administrators and teachers throughout the year. These workshops are published in a quarterly calendar and are updated as districts request topics and areas of interest, which may include national consultants.</td>
<td><strong>Unit Price: Base Service + $729 each additional day</strong></td>
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<tr>
<th>Base Service PLUS Additional Regional Workshops</th>
<th>Co-Ser 566.254</th>
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<tr>
<td>Districts may choose to plan for additional regional workshops to be attended by administrators and teachers throughout the year. These workshops are published in a quarterly calendar and are updated as districts request topics and areas of interest, which may include national consultants.</td>
<td><strong>Unit Price: Base Service + as billed</strong></td>
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Model Schools Shared Specialized Technology Integration Services
Personnel in this service will deliver on-site, standards-related curriculum and staff development which may include, but not be limited to the following: planning, multi-dimensional data analysis to improve student results through technology, curriculum alignment, and mapping using technology, assessments using, district/building specific staff development.

Note: Must participate in Model Schools Co-Ser (566.000).

Option 1
Co-Ser 566.264
Staff development specialists will be assigned to each request for a maximum of 34 days.

Unit Price: Base Service + $20,760

Option 2
Co-Ser 566.274
Staff development specialists will be assigned to each request for a maximum of 68 days.

Unit Price: Base Service + $41,510

Planning and Instruction
Co-Ser 580.000
This Co-Ser is designed to provide school districts with support in the areas of curriculum, instruction, and assessment to meet state and local goals for improving student performance. All activities are designed to build capacity in local district personnel to help students attain the learning standards and successfully meet requirements for graduation. This tool allows principals and district level leaders to leverage professional learning communities (PLC) to use data to inform instruction and to monitor and adjust instruction to meet the individual needs of learners.

PLCs can be cross-district teams to allow for collaboration and sharing of best practices among school districts. Professional Development will be provided through E2CCB to establish professional learning communities where staff development specialists will lead and/or support data team meetings and will assist with professional development. Staff development services offered are not individual events, but on-going activities which are clearly defined and sequentially presented over time with specific objectives and measurable outcomes. Such components include:

- Support for School Improvement – effective and efficient use of instructional planning platforms allow teachers to easily access data and use the data for planning and instructional purposes
- Technical training, support technicians and specialists are available to support district information/data entry, troubleshoot, and provide training in the use of the platform
- Consultants – Consultants from the instructional planning platform will be utilized as needed
- Professional Seminar Series – Specialists will provide professional growth opportunities to district leaders and administrators in order to lead school improvement efforts in their school districts
- Substitute reimbursement eligibility – E2CCB coordinates the required documentation to provide districts with reimbursement for substitutes.

Unit Price: $5,500 Base Service (3 on-site calendar dates)

Additional Customized Days
Co-Ser 580.204

Unit Price: Base Service +$729 each additional day
The Office of Management Services provides several functions to both component school districts and to the BOCES itself. In addition to the services provided by the Assistant Superintendent for Management Services to component districts, the Office has several divisions within Management Services including Finance, Technology, Instructional Support Services, Human Resources, Labor Relations Services, Communications & Development, Health/Safety/Energy, Central Business Office and Operations & Maintenance. In addition to overseeing the E2CCB educational centers, the Office of Management Services coordinates numerous leases throughout the BOCES for additional instructional spaces on an annual basis.

Cooperative Bidding
Co-Ser 609.000
This service provides districts with an efficient bid process and provides an effective method of cost containment. The Cooperative Bidding Co-Ser frees district staff to perform other functions while the BOCES Bid Coordinator handles all aspects of various cooperative public bids. The service includes preparing bid proposals, arranging proper legal notices, posting bid documents, standards, specifications for common items, gathering quantity estimates, analyzing vendor bid responses, awarding bids, communicating with vendors about problems and complaints, coordinating bid analysis meetings with participating districts, and performing research related to public bidding.

For more information regarding this Co-Ser, contact Karen Drummond, Executive Director of Finance, Carrier Educational Center, 549-4454 ext. 4058, kdrummond@e2ccb.org.

Unit Price: $2,060 per district
Bus Driver/Attendant/Monitor Training Services (Basic)
Co-Ser 603.000
Annual Bus Driver training is required by DOT/SED regulations. The service provides the following:

- Pre-Service training (4-hour minimum class) is a one-time requirement of all new School Bus Drivers before they begin service (i.e., transporting students). These programs are scheduled upon request.

- Basic Course for new School Bus Drivers (30-hour minimum) is a one-time requirement for each driver sometime during their first year of employment as a School Bus Driver. Courses are routinely scheduled in late summer and/or winter and conducted at E2CCB facilities.

- Advanced Course for School Bus Drivers (10-hour minimum) is scheduled at least once annually, based on demand. This course is not mandated, but is recommended by SED that School Bus Drivers take it every 3-5 years.

Attendant/Monitor training is required by SED Regulations. The service provides the following:

- Pre-service training (3-hour minimum) is a one-time requirement of all new School Bus Attendant/Monitors (A/M) before they begin service. These programs are scheduled upon request.

- Basic Course for new School Bus Attendant/Monitors (10-hour minimum) is a one-time requirement for each A/M sometime during their first year of employment as a School Bus A/M. Courses are routinely scheduled in late summer and/or winter, and conducted at E2CCB facilities.

Unit Price: $1,420 per district

Bus Driver/Attendant/Monitor Training Course (Refresher)
Bus Driver Training Services
Co-Ser 603.020
Refresher sessions (2-hour minimum) are required twice annually, just prior to each semester of school, for all School Bus Drivers. These sessions are offered at multiple locations throughout the BOCES District on a regular basis.

Bus Attendant/Monitor Training Services Refresher sessions (2-hour minimum) are required twice annually, just prior to each semester of school, for all School Bus Attendant/Monitors. These sessions are offered at multiple locations throughout the BOCES District on a regular basis. Whenever the state-mandated curriculum for a particular refresher session permits, A/M’s will be able to accomplish this requirement by attending the same refresher session as School Bus Drivers.

Unit Price: Basic Service + $16.10 per participant

Central Business Office (Base Service)
Co-Ser 613.000
E2CCB operates a shared service that provides participating school districts with centralized business office operations. À la carte services available in 2020-21 include accounts payable, payroll processing, purchasing, claims auditing, tax collection and general ledger. All participating districts must use either the WinCap or nVision software systems.

Unit Price: Actual cost per RWADA
Districts must participate in Co-Ser 613.000 to participate in Co-Sers 613.020-613.070

Accounts Payable Co-Ser 613.020
Payroll Co-Ser 613.030
Claims Auditing Co-Ser 613.040
Purchasing Co-Ser 613.050
General Ledger Co-Ser 613.060
Per Diem Services for Non-Participating Districts Co-Ser 613.070
Tax Collection Co-Ser 613.080

Unit Price: Base service + actual cost
### Shared Business Manager
**Co-Ser 311.000**
This service allows participating districts to share a School Business Manager with expertise in budgeting, financial analysis, investment, borrowing, insurance, and bonding activities as well as maximizing opportunities for consistent procedures, safeguards, operations, and other school finance functions. This service would be responsible for providing accurate and efficient management of the school districts’ financial affairs and reports.

**Unit Price:** Actual Cost

### Shared Facilities Director
**Co-Ser 318.000**
This service provides an in-district shared facilities director to supervise custodial and cleaning staff, ensure security and the safety of district buildings, maintain district equipment, and assess general cleaning and maintenance of district buildings. Service maximizes opportunities for consistent procedures and operations as well. Shared Facilities Director works in collaboration with component school district administration.

**Unit Price:** $20,690 one day a week/year

### SuperEval
**(Superintendent Evaluation Tool)**
**Co-Ser 555.000**
SuperEval is an innovative, online evaluation system for the superintendent. Professional development on how to use the tool with the board of education is also available.

**Unit Price:** $1,836 + $150 set up fee in year one + 5% coordination fee

Professional development is calculated at actual cost.

### Risk Management (Basic Service)
**Co-Ser 611.000**
The Basic Safety/Risk Management service provides assistance to participating school districts regarding the requirements, interpretations, and applications of local, state, and federal regulations related to health and safety. Safety/Risk Management involves onsite and off-site training programs, School Nurse Updates, awareness session for faculty and staff, consultations and advisement, as well as coordination of compliance activities based upon applicable standards and guidelines.

**Unit Price:** $12,915 per district

### Risk Management (*District Safety Specialist)
**Co-Ser 611.005**
The District Safety Specialist is housed in the district being served and provides individualized safety/risk management service on a daily basis. The District Safety Specialist consults with and advises district administrators and staff concerning federal, state, and local regulations and provides district on-site assistance in developing, implementing, and coordinating district-specific health, safety, and environment programs. Examples of specialist activities may include: onsite and off-site training, recordkeeping, and program coordination based upon district health/safety policies, plan development, intercompliance requirements, and exposure control services.

**Unit Price:** $24,290 per 1.25 days/week/year

*Participation in the Basic Service is required for participation in the District Safety Specialist Service*
Human Resources

Laurie LiPuma
Executive Director of Human Resources
Carrier Educational Center
Angola, NY 14006
549-4454 ext. 4006
llipuma@e2ccb.org

Certification
Co-Ser 606.000
Serving as an extension of the Teacher Certification Division of the New York State Department of Education, this program provides for the evaluation of individuals seeking certification as an education professional. Assistance, guidance, information, and evaluations/recommendations are provided to teachers and teaching assistants as it relates to the State Education Department’s certification requirements.

Unit Price: $4,655 per district*
*Non-Co-Ser district participant’s unit price: $460 per inquiry

Shared Human Resource Manager
Co-Ser 371.000
E2CCB will provide a shared human resource manager to oversee the human resource function of participating districts and to supervise local support personnel in the operation of a human resource office. The human resource manager may perform the following tasks: recruit, screen and hire new staff; participate in collective bargaining negotiations with unions; administer collective bargaining agreements; monitor personnel policies; coordinate the district’s evaluation process; serve as the district’s Title IX officer; prepare the personnel portion of the board of education agenda; attend district board of education meetings; prepare job descriptions; prepare information for salary studies and statistical reports; coordinate activities with the local Civil Service Commission; organize employee training programs; and advise employees on benefit programs.

Unit Price: $21,012 one day a week/year

Planning Service: Management / Human Resources Audit

The service is designed to provide participating districts with assistance in the areas of administrative/management analysis and planning. It will provide support to districts in need of analysis and implementation plans for existing practices, policy, and/or procedures. Following a written analysis of findings for the district, recommendations will be made to include short-term or long-range plans for addressing identified areas of concerns.

Human Resources Audit (Basic Service)
Co-Ser 679.200

Unit Price: $4,800 per audit

Human Resources Audit (Internal)
Co-Ser 679.210

Unit Price: As billed per hour

Human Resources Audit (External)
Co-Ser 679.220

Unit Price: As billed per hour

Planning Service Management
Co-Ser 679.000
The BOCES will operate a program that provides options for web-based assessment tools to our component districts. The purpose of these web-based options is to deliver data and interactive analytics covering key areas of school operations including but not limited to staffing, academic performance, enrollment, and demographic trends, and budget performance information. These software options will allow our component districts to complete time intensive tasks and manage resources in a more efficient manner.

Unit Price: As per contract
Labor Relations General Service
Co-Ser 607.000 (Available on an as-needed basis)

Labor Relations Services focuses on equipping school districts and their administrative teams with the tools and knowledge to empower these leaders to confront challenges in a proactive and deliberate manner. Our depth of experience supports critical needs, gaps, and emerging trends in the complicated overlaps of labor, employment, and education.

Advice and Guidance: As part of the Labor Relations General Service tier the professional and experienced staff of Labor Relations Services works closely with superintendents, business officials, and other administrators from subscribing school districts to provide advice and guidance through many facets of employment-related issues, including seniority and tenure issues, the implementation and interpretation of collective bargaining agreements, hiring and termination of employment, counseling, and disciplinary proceedings. Labor Relations Services will also assist with the grievance process, including developing strategies and preparing responses to grievances.

Training and Support: Labor Relations Services provides frequent professional development opportunities on a variety of topics for school districts’ administrative team members, including student discipline, civil rights compliance, drafting effective counseling memoranda, progressive discipline, and conducting investigations. Subscribing school districts’ administrative team members may register and attend these trainings at no additional charge.

In addition, the Labor Relations General Service tier includes regularly scheduled meetings for superintendents to discuss and share pressing issues, progress reports on negotiations within the region, updates and reports about current Public Employment Relations Board (PERB) decisions, court rulings, contract administration, and grievance resolutions. Moreover, with the continued increase of state and federal mandates, the Labor Relations General Service tier has expanded in recent years beyond the traditional scope of labor relations and negotiations. To assist school districts in complying with increasing mandates, Labor Relations Services provides frequent updates addressing the interpretation and implementation of such matters as APPR, the Affordable Care Act, DASA, FLSA, and FMLA, for example.

Analysis: As part of the Labor Relations General Service tier, superintendents will have access to a robust database containing comparative data for salary, benefits, and other terms and conditions of employment for instructional, non-instructional, and administrative employees within the region. This data has proven to be an invaluable resource when negotiating with collective bargaining units. In addition, the Labor Relations staff is available to provide analysis of your collective bargaining agreements and offer suggestions and guidance for negotiations.

Finally, as a member of the Labor Relations General Service tier, superintendents will have access to the Labor Relations website, which contains copies of collective bargaining agreements within the region, standard forms as part of the Personnel Notebook, comparative data for negotiations, contract settlements, and various materials from trainings and seminars. Superintendents will also be added to the Labor Relations listserv that allows for virtual discussion regarding current and emerging issues.

Unit Price: $16,799 per district

Labor Relations Extended Service
Co-Ser 607.020

The Labor Relations Extended Service tier is available to those school districts enrolled in the General Service tier. As part of the Extended Service tier, the experienced and knowledgeable Labor Relations Services staff are available to serve as at-the-table negotiators to represent school districts in negotiations with collective bargaining units, and to represent and advocate for school districts in arbitrations and during proceedings before administrative agencies, such as the Public Employment Relations Board (PERB).

In addition, our professionals conduct independent investigations into employee and/or student complaints of discrimination or allegations of misconduct, and serve as impartial hearing officers in a variety of administrative hearings, including but not limited to Section 71, 73, and 75 hearings. NOTE: Extended service is billed at an hourly rate for services provided as approved by the BOCES Board of Education.

Unit Price: Actual Cost/Hourly Rate
Communications & Development

Jen Osborne-Coy, APR
Chief Communications & Development Officer
LoGuidice Educational Center
Fredonia, NY 14063
672-4371 ext. 2135
josborne-coy@e2ccb.org

Public Relations

School Public Relations Co-Ser 317.000
The BOCES School Public Relations Specialist acts under the direction of the local school superintendent to assist the school district in building a systematic, strategic communications plan for the district and its internal and external stakeholders. Depending on the needs of the district, services may include all aspects of social media, preparation of publications and informational materials, assistance with special projects, and technical advisement. The specialist may coordinate crisis communication, media coverage of events, create news releases, photograph school events, and work with the district to enhance communications (12-month service). Work may include website ADA compliance as well as website redesign.

Unit Price: $22,833 one day a week/year

Public Relations as Needed Co-Ser 317.001
Districts may contract public relations services on a per-day basis as needed. Services may be developed for onsite or on a per-project basis for occasional needs throughout the school year. Services include: media relations, press releases, event planning/management, graphic design, copywriting, crisis management, internal communications, social media, photography, video and audio, print publications, website compliance work, and social media training. Print services are billed at additional costs.

Unit Price: $703 per eight-hour day

Grant Procurement Service

The Grant Procurement Service has secured millions of dollars in funding for local and state educational initiatives since its inception nine years ago. The structure provides additional support and resources for district-level proposals and applications. Tier I of the service focuses on the development of collaborative and regional applications benefitting multiple districts and component school districts as a whole. Tier II of the grant-writing service provides participating districts with information about funding opportunities that meet educational initiatives, 10 hours of grant writing, and access to the grant writing team for consultation for a base fee. Tier II participating districts may request that the grant writing team provide direct assistance putting together grants and/or completing grant applications on their behalf. Districts will be charged actual cost for this part of the service. Grant-writing services qualify for BOCES aid.

Tier I Co-Ser 645.020
- Regional development of local, state, and federal grant applications
- Need assessments through advisory groups
- Regional development and coordination of foundation funding proposals and asks

Unit Price: $1,540 + cost/RWADA

Tier II Co-Ser 645.000
- Exploration of component school district compatibility with local, state, and federal funding opportunities
- Needs assessments with administrative teams
- Grant application development and submission for participating districts

Unit Price: $5,975 per district

Tier II Co-Ser 645.010
- Eight-hour blocks of time needed to complete grant proposals for Tier II participating component school districts

Unit Price: $673 per eight-hour block
Instructional Support Services includes a large and varied assortment of programs that enhance and support instruction, in and out of the classroom. Resources for classroom instruction in the core content areas as well as special subjects are available that include multi-media materials, kits, and books. Elementary science kits, Michigan Model health kits, and PE equipment are examples. E2CCB staff also provide support for Technology & Audio Visual equipment, Distance Learning, and Online education. Arts-In-Education activities, Environmental (Nature) Education programs and Community Schools are coordinated through this division.
# Arts-In-Education

**Co-Ser 403.000**

The Arts-In-Education program, in collaboration with many local and national artists, provides curriculum related, arts-based services, both in the classroom and at performance venues for all grades. Participating districts will receive literature from various artisans that provides detailed information about their specific programs and services. Although school districts can choose from any of the programs for which literature is provided, they may also request approval for any other programs that meet the arts standards developed by the NY State Education Department using the AIE Pre-approval Activity Form. Each school district wishing to participate in this Co-Ser should plan to contribute funds at the beginning of the school year so that when performances/activities are scheduled E2CCB can expend funds immediately to artists/agencies.

**Unit Price:** Actual cost, plus a 5% coordination fee per scheduled performance

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# Environmental Education

E2CCB coordinates the delivery of programs in which students learn about animals, their habitats, nature, and how the outdoor world impacts our environment. Participating agencies offer a variety of activities such as field trips, outdoor nature lessons, and classroom visitation. Staff development presentations for teachers are also available.

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# Audubon Nature Center Programs

**Co-Ser 438.010**

The Jamestown Audubon Centers offer a wide variety of environmental education programs for all age groups. Experienced naturalists bring nature into students’ lives in a variety of locations (classrooms, school yards, local parks, and Audubon Centers) through hands-on learning practices. Training is offered in environmental education for teachers and custom-designed programs to fit districts’ needs are provided.

**Unit Price:** $2,120 per programming block plus a 5% coordination fee
Roger Tory Peterson Institute  
Co-Ser 438.020  
The Roger Tory Peterson Institute of Natural History offers a variety of classroom programs that integrate environmental science into the overall curriculum for grades three to twelve. Examples include the tropical rainforest, migratory birds, and urban ecology.  

Unit Price: $125 per program block (limit of 25 children) plus a 5% coordination fee

Earth Spirit  
Co-Ser 438.0X0  
Earth Spirit Educational Services provides diverse environmental education programs covering NYS Science and Social Studies Standards topics, including Living Environment, Scientific Inquiry, and the Physical Setting.

Earth Spirit – Option 1 (Three-Hour Block)  
Co-Ser 438.030  
Unit Price: $225 plus a 5% coordination fee

Earth Spirit – Option 2 (Six-Hour Block)  
Co-Ser 438.040  
Unit Price: $400 plus a 5% coordination fee

Wild Spirit  
Co-Ser 438.0X0  
Wild Spirit Education offers a wide variety of environmental education programs for all students. An experienced naturalist will bring nature into classrooms or school yards. A hands-on approach allows students to truly experience nature first hand. Programs include hands-on pelts and skulls, birds of prey and owl ecology with live birds, insect studies, amazing animals, nature hikes, Native American studies, and much more. A more complete list can be found at wildspirit.org/programs.

Wild Spirit – Option 1 (One-Hour Block)  
Co-Ser 438.050  
Unit Price: $130 plus a 5% coordination fee

Wild Spirit – Option 2 (One-Hour Live Animal Block)  
Co-Ser 438.060  
Unit Price: $200 plus a 5% coordination fee

Shared Associate Superintendent for Instruction  
Co-Ser 370.000  
The shared associate superintendent will provide services to two or more districts to administer key aspects of the instructional program, supervise administrators and instructional staff, support student achievement, and oversee implementation of the NYS standards. Duties may include administering the implementation of NYS Standards with corresponding curricula and assessments, development and implementation of Professional Development Plans and APPR plans, and use of instructional data that measures student performance and informs teachers and principals how they can improve their practice. The direct observation and evaluation of administrators and instructional staff will be provided as permitted by and pursuant to the collective bargaining agreements in the participating districts.

Unit Price: $26,850 one day a week/year

Technology & Instructional Technology Resources
E2CCB staff members work with participating district staff to support the implementation of technology plans, based on districts’ needs. Technical repair services gives you the ability to have iPads and Chromebooks fixed and small AV wiring projects completed if needed.
Technical Repair Services  
**Co-Ser 502.000**

Trained technicians provide repair for iPads and Chromebooks. These items are repaired at the E2CCB location. A technician is also available to come to your district to provide preventative maintenance on your AV equipment or assist you with any AV needs you may have, including small wiring projects.

Note: Actual costs of repair parts will be billed via Co-Ser 502.001 (non-aidable). Must participate in both 502.000 and 502.010.

**Unit Price:** $6.85 per student

Technical Repair Services Base Fee  
**Co-Ser 502.010**

Must participate in both 502.000 & 502.010.

**Unit Price:** $525 per district – base fee

Repair Parts  
**Co-Ser 502.001**

Equipment parts, placed in district-owned devices are repaired as part of the Technical Repair Services Co-Ser 502.000. Districts are also able to purchase consumable items (such as bulbs and batteries) and AV supply items (such as adaptors, headphones and cables). All items are non-aidable. Must participate in 502.000 and 502.010.

**Unit Price:** Actual cost

AV Service/Repair - Hourly  
**Co-Ser 502.002**

Additional on-site services above and beyond what is included in Technical Repair Co-Ser 502.000 can be purchased at an hourly rate per technician. Must participate in Co-Ser 502.000 and 502.010 to purchase this service.

**Unit Price:** $55 per hour

Technology Coordination  
**Co-Ser 560.010**

This service provides districts with a technology coordinator to develop and/or implement an instructional technology plan; identify needs of the district and prepare district staff for technology initiatives. This is a 12-month shared position.

**Unit Price:** $25,000 one day a week/year

Computer Technical Assistance  
**Co-Ser 560.030**

E2CCB staff will maintain hardware, install software, manage computer networks (in conjunction with the Regional Information Center) and online services, and provide general troubleshooting assistance. This is a 12-month shared position.

**Unit Price:** $15,750 one day a week/year

Computer Technical Assistance - Hourly  
**Co-Ser 560.031**

This service provides technical assistance on a per-hour basis. E2CCB staff will troubleshoot hardware, install software, inventory equipment, and accomplish assignments provided by the district.

**Unit Price:** $55 per hour

Technology Consortium  
**Co-Ser 560.533**

Development and implementation of technologies for district/classroom instructional use are provided. Technical assistance, supportive instructional resources, and consultation services for integrating technology across curriculum areas are provided to meet districts’ needs.

**Unit Price:** $460 per unit
Science Resources

The Science Resources Program is designed to strengthen science instruction by providing access to instructional kits and coordinated staff training. Kits include teaching materials and manuals providing students with hands-on learning experiences in science and engineering. A majority of the teacher manuals and kits for grades K-5 have been updated to align with the NYS Science Learning Standards.

Elementary Science Kit Base Fee
Co-Ser 510.000

Unit Price: $3,100 per district

Intermediate Science Kit Program
Co-Ser 510.030

This program provides a variety of hands-on materials for district use in implementing the intermediate science curriculum. Kits include selections from the Elementary Science Kit Program, NYSTEP (New York Science, Technology & Society Education Project) modules, CEPUP (Chemical Education for Public Understanding Program) modules, Lab Aids modules, teacher-produced kits, and selected scientific equipment. Also available are materials (except major equipment such as microscopes and balances) needed to administer the Grade 8 Intermediate Level Science Test.

Unit Price: Base fee + $31.12 per student

Mystery Science Kit Program
Co-Ser 510.050

Science Resources provides the complete selection of K-5 Mystery Science materials. All non-perishable materials, live materials, worksheets, and yearly online licenses are provided to participating districts. Mystery Science provides online resources and training for elementary school teachers to deliver science lessons. Lessons are aligned with Common Core and Next Generation Science Standards and designed to supplement existing curriculum.

Unit Price: Base fee + $31.12 per student

School and Societal Perspectives

Schools serve specific social needs and work within the framework of a larger society. Schools have the opportunity to make an impact on society by aligning cultural and social activities to regional and national needs. E2CCB will serve as a link to community-based efforts that aid in the following: assessing district needs, developing policy and procedures relative to safety, discipline, climate, anti-bullying, and the implementation of the Dignity for All Students Act (DASA). This service is inclusive of workshops required for NYSED licensure and certification.
School and Societal Perspectives
Coordination of Service
Co-Ser 541.000
E2CCB will coordinate prevention efforts between school districts and community agencies as well as providing instruction and support to school staff. This is a prerequisite to all School and Societal Perspectives services.

Unit Price: $2,121 per district

Sexual Harassment Awareness/Compliance
Co-Ser 541.050
Issues surrounding sexual harassment can be a problem for schools as well as society in general. A variety of school supports are available including individual consultations, group awareness training, presentations for students, and assistance with policy writing and implementation.

Unit Price: Coordination of Service + $603 per district

Dignity for All Students Act (DASA)
Professional Development
Co-Ser 541.060
Regional workshops will be offered to help districts meet requirements set forth by the Dignity for All Students Act (DASA).

Coordination of Service + as billed

Dignity for All Students Act (DASA)
Required Workshop for Licensure or Certification
Co-Ser 541.065
This six (6) hour workshop is designed to fulfill the harassment, bullying, and discrimination prevention and intervention training required for certification and licensure under the Dignity for All Students Act (DASA). The Dignity Act requires, among other things, school districts to create policies and guidelines to be used in school training programs to discourage discrimination or harassment and to enable employees to prevent and respond to discrimination or harassment.

Unit Price: Coordination of Service + $62 per participant

Restorative Practice
Co-Ser 541.075
Restorative Practice supports school districts by creating healthy, equitable, caring school communities by preventing and addressing behavioral disruption in a non-punitive way that supports accountability and enables healing. Restorative practices decrease suspension rates and lower racially disproportionate discipline.

Based on values, principles, and practices that indigenous communities have used for hundreds of years, restorative practice represents a shift in the way schools respond to behavior and promote discipline. Restorative practice offers an alternative to zero-tolerance policies that have proven to be ineffective and in fact have increased a push out of students into the school to prison pipeline.

This approach is also a great complement to programs such as Olweus or PBIS. A specialist in the area of Restorative Practice will work with the district to provide professional development and also work with an administrative team to create procedures and policies that promote the approach.

Unit Price: Coordination of Service + $642 per day
**Child Abuse Prevention, Identification, and Reporting**

*Co-Ser 541.080*

This 2-hour course meets the NYSED requirement for licensure or certification. Workshops are offered several times throughout the year. The workshop agenda is approved by NYSED.

**Unit Price:** Coordination of Service + $30 per day

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**Violence Prevention Certification Training S.A.V.E.**

*Co-Ser 541.098*

Individuals applying for teacher, pupil personnel service professional, school administrator, supervisor, or superintendent of schools certification are required to complete two hours of training in school violence prevention and intervention as required by the S.A.V.E. (Schools Against Violence In Education) Act, section 9. This training will fulfill this requirement.

**Unit Price:** Coordinated School Health Service Fee + $35 per participant

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**Customized Service Days**

*Co-Ser 541.100*

Full-day training and/or technical assistance is available on any of the current or emerging school and societal learning issues that affect student achievement, including but not limited to: bullying, character education, and trauma-informed teaching.

**Unit Price:** Coordination of Service + $642 per day

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**Coordinated School Health**

Coordinated School Health represents an expansion of the traditional elements of school health education services and the environment to embrace a broader mission in which collaboration with the community is fostered and the entire school shares the responsibility for promoting good health. This mission requires the mobilization of the many resources of home, school, and community to meet the physical, social, intellectual, spiritual, and mental health needs of students, to contribute to the well-being of school staff, and to create a healthful school environment for all.

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**Coordination of Services**

*Co-Ser 516.020*

E2CCB staff with expertise in specific content knowledge will:

- Assist in the development and coordination of all prevention efforts including drugs and alcohol, tobacco, STI, HIV/AIDS, teen pregnancy, violence, etc.
- Serve as liaison to the county health department and other community-based efforts
- Assist in the development for policy and procedures relative to HIV/AIDS, substance abuse, local wellness policy, and other health and safety related issues
- Provide assistance to AIDS advisory/wellness committees
- Assist with district implementation and integration of the health, physical education, and family and consumer science standards
- Provide collaborative planning and follow-up activities

Prerequisite for participating in any 516 service.

**Unit Price:** $2,121 per district
Elementary Health Curriculum
Michigan Model®
Co-Ser 516.010
This comprehensive health education curriculum for students in grades K-6 builds on a nationally validated curriculum. This includes teacher training, teaching materials in kit form, and integration with other SED curricula. E2CCB coordinates the acquisition, distribution, and maintenance of health curriculum kits to participating districts. The program’s professional staff work with state and federal agencies to turnkey all up-to-date health topics to participating districts.

Unit Price: Coordinated School Health Service Fee + $18 per student

Middle School and High School Supplemental Materials
Michigan Model®
Co-Ser 516.015
The Michigan Model for Health® Middle School curriculum is organized exclusively by content and different content areas are published as separate modules. Some modules contain a combination of compatible subjects like physical activity and nutrition or social and emotional health and safety. Each module includes its own teacher manual with a corresponding thumb drive of teacher resources. The manual includes complete lesson plans covering the specific health content area using age-appropriate activities for grades 7-8. The teacher resources include electronic files of all reproducible items including student worksheets (both for print and interactive), handouts, PowerPoint presentations, as well as assessments and family materials.

The Michigan Model for Health® High School curriculum is a combination of a one-semester course and other important health content areas published as separate modules. Content-specific units included with the semester curriculum and offering applied skill practice include: Social and Emotional Health; Nutrition and Physical Activity, Safety, Alcohol, Tobacco, and other Drugs; and Personal Health and Wellness.

Unit Price: Coordinated School Health Service Fee + $10 per student

Project KNOW (Human Sexuality)
Co-Ser 516.045
Direct classroom instruction is provided by E2CCB specialists in alignment with the New York State Youth Sexual Health Plan as well as the National Sexuality Education Standards. Programming is provided to students in grades 5-12 as requested. The core of the program is to teach essential skills that lead to healthy decision-making. Family involvement is encouraged through parent information sessions.

Unit Price: Coordinated School Health Service Fee + $210 per class

Coordinated School Health Package (ICE 8)
Co-Ser 516.030
This bundled service provides districts with support to implement the Whole School, Whole Community, Whole Child (WSCC) model of ICE 8, with the added bonus of cost savings in E2CCB provided programming. Services include:

- Designated School Health Specialist to work with Wellness Coordinators in the implementation of the WSCC model
- All Michigan Model® materials and professional development in grades K-12
- Project KNOW programming for Grade 5 and Middle School or High School
- Forum slots for Cafeteria Managers, Health & PE Teachers, DASA Coordinators, School Nurses, School Wellness Coordinators, and School Counselors
- Professional development opportunities supporting the WSCC model
- Peer Education/Youth Summit program for youth advocates
- Access to PA/PE Lending Locker Equipment

Must participate in Co-Ser 516.120.

Unit Price: Coordinated School Health Service Fee + $24 per student K-12
ICE 8 Forums
Co-Ser 516.254
Forums will be scheduled three to four times per year for the following: Dignity for All Students Act (DASA) Coordinators, Cafeteria Managers, School Nurses, School Wellness Coordinators, Health/PE Teachers, and School Counselors. The intent of forums is to share information, both from NYSED and component districts, as well as to increase regional collaboration. The forums are driven by the needs of participants, with E2CCB team members serving as facilitators of the group.

Unit Price: Coordinated School Health Service Fee + as billed

Physical Activity/Physical Education Equipment Lending Locker
Co-Ser 516.100
Districts are encouraged to promote life-long fitness for their students. To that end, E2CCB will lend equipment that allows students to experience many life-long fitness activities. Some examples of equipment include: mountain bikes, golf clubs, cross-country skis, snow shoes, fitness trackers, dance pads, and roller blades.

Unit Price: $1,545 for Non-ICE 8 School Districts (Must participate in Co-Ser 516.120)

Panorama SEL Assessment Tool
Co-Ser 516.110
A social and emotional learning student perception survey that allows districts to assess social-emotional learning at the building and district level. Panorama offers survey measures that cover an array of SEL topics. Panorama will provide customized support, measurement tools and reports based on the scope of work chosen by the district. The Panorama platform, playbook of best practice intervention strategies, data comparisons (district, regionally and nationally) and ongoing support from E2CCB staff are included in the cost.

Unit Price: Coordinated School Health Service Fee + as billed

Lending Locker Maintenance Fee
Co-Ser 516.120
Unit Price: $200 per district
Requirement for participation in Co-Sers 516.030 and 516.100

Customized Service Days
Co-Ser 516.025
Districts receive full day, on-site training and/or technical assistance on any current or emerging health issues that impact student achievement.

Unit Price: Coordinated School Health Service Fee + $642 per day

Specialized Health Education Workshops
Co-Ser 516.097
Workshops are held throughout the year on a variety of topics pertinent to health educators and other audiences (nurses, guidance counselors, and parents). These workshops will provide participants with new curriculum materials and will increase their specialized knowledge and skills.

Unit Price: Coordinated School Health Service Fee + as billed
K-5 Health Education Services  
Co-Ser 516.050  
A certified Health teacher will be shared by two or more districts to provide elementary health education aligned to the NYS Health Ed. standards and indicators. Instruction will be available for grades K-6.

Unit Price: Coordinated School Health Service Fee + as billed

Shared Athletic Trainer Services  
Shared Athletic Trainer  
Co-Ser 585.000  
The Athletic Trainer will work with two or more districts and be responsible for the management and provision of care of injuries to student-athletes under the direction of a certified physician. This includes: management of athletic injuries and illnesses, identification of factors that may contribute to athletic injury and elimination of them before they occur, conducting pre-participation screenings, developing appropriate fitness and training programs, applying protective or injury preventive devices, providing of emergency care and first aid to individuals who have sustained an athletic injury, evaluation of athletic injuries and making referrals to appropriate medical personnel, and instruction of coaches, athletes, parents, medical personnel, and communities in the care and prevention of athletic injuries.

Unit Price: $500 per District Base + $51.50 per hour with minimum of 320 hours and maximum of 900 hours

Interscholastic Coaching Services  
Coordination  
Co-Ser 528.000  
The coordination fee is a prerequisite to participate in any of the required Interscholastic Coaching courses.

Unit Price: $1,100 per district

Interscholastic Coaching Services  
Coordination  
Co-Ser 528.001  
This is a 45-hour course taught online (asynchronous, open enrollment) or as an independent study. This course covers basic philosophy and principles of coaching; state, local, and national regulations and policies related to athletics; legal considerations; function and organization of leagues in New York State, personal standards for responsibilities of the coach as an educational leader; public relations; general safety procedures; general principles of school budgets, records, purchasing, and use of facilities. (Note: This is the only course required for coaches in non-strenuous sports: bowling, golf, archery, rifle, shuffleboard, table tennis).

Unit Price: Coaching Coordination Fee + $275 per participant
Health Science Applied to Coaching
Co-Ser 528.002
This is a 45-hour course taught online (asynchronous, open enrollment) or as independent study. This course is a series of interactive exercises and activities designed to study Health Sciences as they apply to coaching sports. Through these activities, exercises, and health application to coaching topics, participants will gain information organize it for professional and personal use, and apply it to their particular programs. Health Sciences as Applied to Coaching will also help define: selected principles of biology, anatomy, physiology, and kinesiology related to coaching; risk minimization; mixed competition; NYSED Athletic Placement Process, and age and maturity of athletes.

Unit Price: Coaching Coordination Fee + $275 per participant

Theories and Techniques of Coaching
Co-Ser 528.003
This is a 30-hour course taught online (asynchronous, open enrollment) or as an independent study. Topics include a history of interscholastic athletics in New York State; objectives, rules, regulations, and policies of athletics; performance skills; technical information; and organization and management of practices. The special training and conditioning of athletes in specific sports, the fitting of equipment, specific safety precautions, and officiating methods will also be examined. An internship will include practical experience as a coach in a specific sport and/or periods of observing other approved coaches.

Unit Price: Coaching Coordination Fee + $275 per participant

First Aid Skills and Knowledge (FASK)
Co-Ser 528.004
This 12-hour course is offered onsite only, at least three times per year. This course covers knowledge of administrative procedures in sports injuries, injury prevention and recognition, first aid response skills, and taping procedures. Participants successfully completing the course will receive First Aid Skills and Knowledge certification valid for three years.

Unit Price: Coaching Coordination Fee + $275 per participant

First Aid Skills and Knowledge (FASK) Update
Co-Ser 528.005
This 5.5-hour course is specifically for coaches who have current First Aid certification and need to renew for another three years. This course will update coaches in the knowledge of administrative procedures in sports injuries, injury prevention and recognition, first aid response skills, and taping procedures. Proof of current First Aid certification is required.

Unit Price: $110 per participant

Customized Service Days
Co-Ser 528.007
Districts may receive half or full day, onsite training and/or technical assistance with NYSED coaching certification requirements or current issues related to student athletes/coaching.

Unit Price: Coaching Coordination Fee + as billed

Adult CPR/AED for Coaches
Co-Ser 528.008
Certified instructors will provide CPR/AED instruction in accordance with the NYSED approved guidelines/syllabus. This training will help coaches become an integral part of their school’s AED implementation plan. As a result of this training, participants will receive NYSED Adult CPR/AED certification which is valid for two years. Initial certification requires 2.5 hours of instruction and update is 1.5 hours.

Unit Price: Coaching Coordination Fee + $110 per participant

Unlimited Coaching Registrations
Co-Ser 528.010
Districts can register an unlimited number of coaches for 528.001 (Philosophy), 528.002 (Health Science), and 528.003 (Theories and Techniques) either online or as an independent study. For some districts, this can be a significant cost saving measure.

Unit Price: Coaching Coordination Fee + $3,900
Hudl
Co-Ser 528.070
Hudl is a software package that offers the tools to edit and share video, study associated play diagrams, and create quality highlight reels for entertainment and recruiting purposes. The whole experience is available online, giving coaches and athletes secure access at home and on the go. Professional development and technical assistance is provided by E2CCB staff.

Unit Price: Coaching Coordination Fee + as billed

Thumbs Up Video Service
Co-Ser 528.080
Thumbs Up Video is a video production and editing company offering professional video services for sporting and other extra curricular events. Thumbs Up will record the games and post them to their website within 24 hours. Using separate logins, coaches have access to download the footage and players/parents have the opportunity to watch the games online. Coaches and players not only have access to their own games, they can watch/scout any teams that are in the service, therefore taking care of any scouting needs they have for the season.

Unit Price: Coaching Coordination Fee + $1,300 per district

Community Schools Resources
The Community Schools Resources program provides supports for students’ needs based on the Whole Child model. E2CCB coordinates and maximizes public, non-profit, and private resources to deliver critical services to students using the school as the delivery site, with the intent of improving academic outcomes, attendance and family engagement. The Community Schools Resources Co-Ser will support partnerships between the BOCES, local school districts and other community resources in order to improve educational and other outcomes.

Community Schools Resources (Base Fee)
Co-Ser 590.000

Unit Price: $3,200 per district

Parents as Teachers
Co-Ser 590.010
Parents as Teachers is a home visiting, early childhood, parent education and family support program that serves parents and their children. Parents as Teachers matches families with trained home visiting professionals who regularly meet with families in their homes and deliver a comprehensive evidenced based enriched curriculum that features the most recent and emerging research about early childhood development and family well-being. The curriculum, which is also available in Spanish, focuses on developmental parenting and parent-child interactions with facilitation of learning activities for parents to do with their child that are aligned with the child’s developmental stage and age.

Reading a story is also encouraged and books are brought to every visit. Family well-being and goal setting as well as developmental, health, and social/emotional screenings are also home visiting components. Resource referral, group social connections, and family gatherings complete the Parents as Teachers relationship based model along with an inherent philosophy for the appreciation of diverse cultures and a written cultural competency policy.

Unit Price: Base fee + $3,150 per student / per family
Instructional Support Services

Shared Medical Director
Co-Ser 590.020
Medical Director Services are offered to two or more districts to provide oversight, consultation, and support in implementation of all aspects of school health services including, but not limited to: medical examinations, dental inspection and/or screening, scoliosis screening, vision screening and audiometer tests, designed to determine the health status of the child. Medical Director Services inform parents, pupils and teachers of the individual child’s health condition subject to federal and state confidentiality laws. Parents, children, and teachers are informed and guided in procedures for preventing and correcting defects and diseases. The Medical Director also instructs school personnel in procedures in case of accident or illness, and survey and make necessary recommendations concerning the health and safety aspects of school facilities and the provision of health information (Education Law, Article 19).

Unit Price: Base fee + actual cost

Shared Community Care Specialist
Co-Ser 590.030
The Community Care Specialist (CCS) works to build relationships with families, initiates and makes regular home visits, acts as a single point of access for hard to serve students and collaborates with other professionals in the care management of students and families. The CCS will link students to extracurricular activities and clubs, guide and support students and families during transitions, and refer and link students/families to community agencies. The CCS will use the WSCC (Whole School, Whole Community, Whole Child) model as well as TIP (Transition to Independence) and TAY (Transition to Age Youth) approaches to ensure plans are created with youth and family input. As a liaison between the student, families, schools and community, the CCS will support the student in achieving measurable goals for success.

Unit Price: Base fee + $4,000 per student, minimum of 4 students

Food Service Management

Food Service Management
Co-Ser 369.000
Provides management and coordination of the district’s food service program and provides nutritional support with a registered dietician.

Unit Price: $19,630 one day a week/year

Central School Food Management
Co-Ser 639.000
The Central School Food Management Co-Ser allows participants to engage in a centralized model where the supervisory staff is shared between districts. The paperwork, personal functions, standard operating procedures, menu development, and food procurement are all managed from a central location.

Unit Price: $27,000 for one day a week/year

School Library System Services

Cooperative Collection Development, a major component of the School Library System, provides a means for districts to share resources in a planned and cost-efficient manner, thereby enhancing existing collections and future purchases. The School Library System Council meets four times per year with representatives from each district per Commissioner Regulations §90.18. Professional development and consultation are provided by the School Library System to all districts.
Instructional Resources Collection Development
Co-Ser 514.515
Instructional Resources Collection Development provides participating districts with resources and associated services for enhancement of specialized collections. Resources will be purchased following the policy and procedures of the School Library System Cooperative Collection Development Plan. This plan mutually benefits all member districts by creating special collections in participating libraries that others in the system can draw upon online or through the established interlibrary loan network. The School Library System will coordinate ordering, cataloging, processing, distributing, and promoting resources for sharing.

Unit Price: Actual cost + 5% coordination fee

Cooperative Online Information Resources
Co-Ser 514.516
This service provides districts with a cooperative program to acquire online information resources and databases for school libraries. It also allows districts to acquire access to the regional collection of ebook and audiobook titles through Overdrive. These programs enhance and improve the technology integration in libraries and classrooms per the multimodal requirements of the NYS Next Generation Learning Standards. Professional development is provided to maximize the usage of these digital resources.

Unit Price: Actual cost + 5% coordination fee

Instructional Media Services
This program provides a variety of curriculum related resources in print and digital formats. The Media Services department seeks input from participating districts along with professional selection recommendations from participating district librarians. Professional Development is provided by the Media Services Department related to the use of the resources in the BOCES Media Center.

Instructional Media (Base Service)
Co-Ser 501.000
This base service provides daily to twice-weekly delivery of resources to district. This service must be purchased to participate in Co-Sers 501.010, 501.050, 501.060, 501.070.

Unit Price: $1,825 per district

Instructional Media Service
Co-Ser 501.010
The Media Library provides access to a full range of instructional materials designed for use in classrooms, school libraries and for staff development. Included in the collection are thousands of literary and curricular titles, in a variety of formats, for supporting small group and whole class instruction. The collection also includes access to specialized resources such as a portable planetarium, “RealCare Baby” infant simulators, art prints, sculptures, as well as coding, maker and STEM instructional materials.

Participating districts have access to digital curricular titles via the BOCES Insignia catalog, providing point of need video segments for use in classrooms and review sessions.

Unit Price: Instructional Media Base Service + $29 per student

Cooperative Equipment Program
Co-Ser 501.050
This service provides districts with a coordinated, cooperative program for acquiring instructional equipment. A committee comprised of BOCES Technical Services staff and individual district personnel identify and evaluate equipment for use in school districts as updated and replacement items. Equipment will be selected and purchased based
upon cost, ease of use, reliability and service and/or repair considerations. BOCES aid is not available. Must participate in Co-Ser 501.000 base fee to access.

Unit Price: Instructional Media Base Service + $100 per unit

Cooperative Sheet Music Library (Extended)  
Co-Ser 501.060
Districts utilizing the shared sheet music available via the Instructional Media Co-Ser, are provided with an additional opportunity to share band, choral, and orchestral music. Music instructors and BOCES staff will select and coordinate distribution and use of sheet music for the K-12 music curriculum.

Unit Price: Instructional Media Base Service + $100 per unit

Video Streaming Service (Extended)  
Co-Ser 501.070
This service allows districts to access licensed streaming video via Discovery Education Streaming and CCC! Streaming Media. This may be purchased for the entire district, or by building. Support, training, and server access will be provided through the Media Center. Other streaming vendors not currently part of the Instructional Media Services CoSer will be added as requested, provided at least two districts participate in each product.

Unit Price: Instructional Media Base Service + Actual cost of license + 3% coordination fee

Distance Learning

Distance Learning has grown and evolved to incorporate traditional video conferencing-based classes and blended and fully online classes, which are excellent ways to expand your district’s course offerings with electives, AP, and college credit choices. In addition to courses, the DL service supports district purchase and implementation of online credit recovery and accrual programs, learning management systems, including Moodle and Google Classroom, as well as video management, storage, and streaming support. Distance Learning also develops and shares Collaborations and Career Connections with the NYS Distance Learning Consortium, which offers districts the opportunity to participate in activities aligned with NYS Learning Standards that are deeply engaging and serve as great introductory or culminating experiences.

Distance Learning – Base Fee  
Co-Ser 440.010
This service is provided for activities such as designing and equipping the distance learning classroom, maintaining telecommunications support for H.323/SIP and select web-based videoconferencing clients, online learning, and developing and scheduling programming that supports and enhances school curriculum. In addition, ongoing training in the use of the distance learning technology is provided to teachers and other component district personnel.

Note: Participation in the WNY Regional Information Center’s Gigabit Ethernet Telecom Service is required. See Erie 1 BOCES Service 650.840.80.

Unit Price: $20,500 per room, second room is $6,600 per year, after 1st year of installation. Maintenance Service (Co-Ser 440.011) is required for 440.010.

Distance Learning – Network Maintenance  
Co-Ser 440.011
This service provides for ongoing maintenance of Distance Learning equipment, as well as the cost of gateways and interconnectivity to other distance learning networks and custom DL room programming requests. (This service is required for all participants in Co-Ser 440.010)

Unit Price: $5,700 per district
**Online Learning Only**

**Co-Ser 440.012**

This service provides support for the purchase and utilization of online courseware and other related applications. Participation in 440.012 will allow districts to purchase from approved vendors (440.014 through 440.020) including utilizing the video streaming service (440.013). Videoconferencing courses are not included in Co-Ser 440.012.

Note: This is for Districts not utilizing the coordination via Co-Ser 440.010. Cost for licenses, hardware, and streaming services are additional, as billed.

**Unit Price:** $8,250 per district

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**Online Courseware – APEX**

**Co-Ser 440.014**

This service is provided to districts so they can purchase Online Digital Curriculum, which can be used for unit/credit recovery, SAT/Regents review, and independent studies, as well as for other purposes.

**Unit Price:** As billed

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**Distance Learning – Schoology**

**Co-Ser 440.016**

This service allows districts to purchase and receive support for Schoology. Schoology is a Learning Management System (LMS) that allows teachers to provide blended or fully online instruction, which extends student learning opportunities beyond traditional classroom walls.

Note: Must also purchase 440.010 or 440.012. Licensing costs as billed.

**Unit Price:** As billed

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**Distance Learning Online Courseware – Other**

**Co-Ser 440.017**

This service allows districts to purchase approved online courseware not otherwise listed in 440.013 - 440.016.

Note: Must also purchase 440.010 or 440.012. Licensing costs as billed.

**Unit Price:** As billed

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**Custom Video Management**

**Co-Ser 440.013**

Districts will have the opportunity to upload recordings of and/or live stream classes and school events through a protected online repository managed by E2CCB staff. Closed captioning will be provided for districts that purchase this service.

Note: Must also purchase Co-Ser 440.010 or 440.012. Licensing cost as billed.

**Unit Price:** $1,500 min, $3,500 max. $1,500 per district per year if enrollment is below or equal to 1,200, $1 per student plus $400 for districts with enrollment 1,200 –3,000, and $3500 per district for districts with enrollment above 3,000.

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**Distance Learning Cloud-Based Videoconferencing**

**Co-Ser 440.019**

This service is provided to districts so that they can purchase cloud-based videoconferencing licensing to all computer and tablet based videoconferencing in classrooms.

Note: Must also purchase 440.010 or 440.012. Licensing costs as billed.

**Unit Price:** As billed
Distance Learning – Online Learning Access  
Co-Ser 440.020  
This service will allow districts to purchase data plans for student access to online resources, curriculum or other relevant instructional tools by extending opportunity beyond the traditional classroom walls. This service is designed to provide equity and access for all students.  

Unit Price: As billed plus 10% coordination fee

Distance Learning Classroom  
Co-Ser 440.030  
The E2CCB staff, in cooperation with Distance Learning consultants, will assist districts in identifying and evaluating a site for the distance learning classroom as well as designing the distance learning classroom and purchasing and installing all equipment. Mobile videoconferencing equipment can be identified, purchased and installed as well.  

Unit Price: As billed

Distance Learning Course Fees  
Co-Ser 440.040  
Costs associated with instructional courses shared by districts via the Distance Learning Network are included: e.g., textbooks, course-related materials and supplies, and special activities such as field trips. Costs of reimbursement to host districts are also covered.  

Unit Price: $3,265 per course + optional cost of mobile device rental ($150 per student, per year) and access to data plan ($400 per student, per year) where applicable.

Distance Learning Electronic Field Trips  
Co-Ser 440.050  
Costs associated with Instructional Electronic Field Trips via the Distance Learning Network are included.  

Unit Price: As billed

Virtual Summer School  
Co-ser 445.000  
This service provides the opportunity for districts to enroll students in Virtual Summer School for either credit recovery, regents review or initial credit courses. Students may attend onsite part time (based upon individual student need), while the remainder of their coursework will be completed online. Students will have electronic access to the instructor via email, chat and/or videoconferencing.  

Unit Price: $321 per student/per course

Distance Learning for Virtual Summer School  
Co-Ser 445.010  
This service allows districts that do not participate in Distance Learning [440.010 or 440.012] to participate in Virtual Summer School. Required for districts not participating in Distance Learning Co-Ser (440).  

Unit Price: $1,000 per district

Virtual Summer School Regents Exam Only  
Co-Ser 445.020  
This service allows districts to purchase Regents Exams for students that attend Virtual Summer School.  

Unit Price: as billed

Virtual Summer School Data Plan  
Co-Ser 445.030  
The Virtual Summer School will provide devices for students, as needed. This service allows districts to purchase data plans for students that do not have access to the internet for the duration of summer school.  

Unit Price: $80 per student
Workforce Development
Growing the Region’s Workforce

E2CCB offers education to adults through three interrelated programs:

High School Equivalency (HSE) Preparation and English as a New Language (ENL)
Programming is offered free to adults throughout our region in day and evening classes as well as through distance learning reaching students in rural areas. Programming is also offered at the Chautauqua County Jail.

For more information on the programs available throughout our region to prepare for the Test Assessing Secondary Completion (TASC), to develop academic skills to qualify for other training programs, or to improve English language skills, please contact:

Susan Ambrose-Rikard, Program Operations Specialist, Technology Incubator, 805-4175, sambrose-riyard@e2ccb.org
Paul Nolan, Program Operations Specialist, Technology Incubator, 805-4175, pnolan@e2ccb.org

Health Career Program
Programming is designed to prepare adult students for positions in the healthcare field. Short-term classes are offered for certification as a Personal Care Aide (PCA), Home Health Aide (HHA), Certified Nursing Assistant (CNA), and Phlebotomist. Additionally, the program operates a School of Practical Nursing offering a one-year program, which prepares students to take the NYS board exam to become a Licensed Practical Nurse (LPN). This program is offered at four sites: Hewes Educational Center, Ashville; Cassadaga Job Corps, Cassadaga; LoGuidice Educational Center, Fredonia; and the New Hope Educational Center, Buffalo. These programs require tuition, however, financial assistance is available for students who meet specific criteria.

For more information on educational opportunities in the healthcare field, please contact:

Susan Sosinski, Health Career Services Specialist, New Hope Educational Center, 842-4106, ssosinski@e2ccb.org

Workforce Development Program
Programming is designed to offer short-term educational opportunities in high-demand career fields. Currently, ongoing programming is offered in Commercial Driver’s License (Class A and Class B), Heavy Equipment Operations, and Forklift Operation. Additionally, this program supports adults who are interested in attending a one or two-year program at any of our Career & Technical Education centers.

For more information on these opportunities, please contact:

Kimberly Snyder, Senior Program Operations Specialist, Carrier Educational Center, 805-3155, ksnorton@e2ccb.org
<table>
<thead>
<tr>
<th>Co-Ser</th>
<th>Page</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>101.000</td>
<td>9</td>
<td>Career &amp; Technical Education (CTE)</td>
</tr>
<tr>
<td>101.020</td>
<td>20</td>
<td>Career &amp; Technical Explorations Through Career Development &amp; Occupational Studies (CDOS)</td>
</tr>
<tr>
<td>101.030</td>
<td>21</td>
<td>Multi-Occupational Foundations</td>
</tr>
<tr>
<td>101.040</td>
<td>19</td>
<td>New Visions Program</td>
</tr>
<tr>
<td>202.000</td>
<td>28</td>
<td>12 Students: 1 Teacher: 1 Paraprofessional</td>
</tr>
<tr>
<td>202.005</td>
<td>28</td>
<td>12:1 One-on-One Teaching Assistant</td>
</tr>
<tr>
<td>202.020</td>
<td>28</td>
<td>12:1 One-on-One Teacher Aide</td>
</tr>
<tr>
<td>203.000</td>
<td>28</td>
<td>6 Students: 1 Teacher: 1 Paraprofessional</td>
</tr>
<tr>
<td>203.005</td>
<td>29</td>
<td>6:1:1 One-on-One Teaching Assistant</td>
</tr>
<tr>
<td>203.010</td>
<td>29</td>
<td>6:1:1 One-on-One Teacher Aide</td>
</tr>
<tr>
<td>203.040</td>
<td>29</td>
<td>6 Students: 1 Teacher: 3 Paraprofessionals High Specialized Classroom</td>
</tr>
<tr>
<td>203.050</td>
<td>29</td>
<td>6 Students: 1 Teacher: 3 Paraprofessionals ACTIVE</td>
</tr>
<tr>
<td>203.080</td>
<td>29</td>
<td>6 Students: 1 Teacher: 3 Paraprofessionals</td>
</tr>
<tr>
<td>218.000</td>
<td>30</td>
<td>8 Students: 1 Teacher: 1 Paraprofessional</td>
</tr>
<tr>
<td>218.005</td>
<td>30</td>
<td>8:1 One-on-One Teaching Assistant</td>
</tr>
<tr>
<td>218.010</td>
<td>30</td>
<td>8:1 One-on-One Teacher Aide</td>
</tr>
<tr>
<td>228.000</td>
<td>36</td>
<td>Resource Room</td>
</tr>
<tr>
<td>301.000</td>
<td>31</td>
<td>Speech and Language Therapy</td>
</tr>
<tr>
<td>301.010</td>
<td>31</td>
<td>Individual Evaluation (Speech and Language)</td>
</tr>
<tr>
<td>301.021</td>
<td>31</td>
<td>Individual Consultation (Speech and Language)</td>
</tr>
<tr>
<td>301.031</td>
<td>31</td>
<td>Individual Speech/Language (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>301.041</td>
<td>32</td>
<td>Group Speech/Language (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>302.000</td>
<td>33</td>
<td>Psychological Services</td>
</tr>
<tr>
<td>302.337</td>
<td>49</td>
<td>Psychologist (Regular Education)</td>
</tr>
<tr>
<td>303.010</td>
<td>21</td>
<td>Driver Education – Summer Program</td>
</tr>
<tr>
<td>304.000</td>
<td>48</td>
<td>School Counselor</td>
</tr>
<tr>
<td>304.021</td>
<td>39</td>
<td>Counseling/Social Work Consultation</td>
</tr>
<tr>
<td>304.031</td>
<td>39</td>
<td>School Counselor – Individual Counseling (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>304.041</td>
<td>39</td>
<td>School Counselor – Group Counseling (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>310.000</td>
<td>48</td>
<td>Spanish Teacher</td>
</tr>
<tr>
<td>311.000</td>
<td>59</td>
<td>Shared Business Manager</td>
</tr>
<tr>
<td>312.000</td>
<td>32</td>
<td>Hearing Disabled</td>
</tr>
<tr>
<td>312.010</td>
<td>32</td>
<td>Individual Evaluation (Hearing)</td>
</tr>
<tr>
<td>312.021</td>
<td>32</td>
<td>Individual Consultation (Hearing)</td>
</tr>
<tr>
<td>312.031</td>
<td>32</td>
<td>Individual Hearing Services (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>312.041</td>
<td>32</td>
<td>Group Hearing (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>313.000</td>
<td>33</td>
<td>Visually Impaired</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Co-Ser</th>
<th>Page</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>313.010</td>
<td>33</td>
<td>Individual Consultation (Vision)</td>
</tr>
<tr>
<td>313.020</td>
<td>33</td>
<td>Orientation and Mobility Evaluation</td>
</tr>
<tr>
<td>313.021</td>
<td>33</td>
<td>Individual Consultation (Vision)</td>
</tr>
<tr>
<td>313.030</td>
<td>33</td>
<td>Orientation and Mobility</td>
</tr>
<tr>
<td>313.031</td>
<td>33</td>
<td>Individual Vision Services (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>313.121</td>
<td>33</td>
<td>Individual Consultation (Orientation and Mobility)</td>
</tr>
<tr>
<td>313.131</td>
<td>33</td>
<td>Individual Orientation and Mobility Services (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>314.000</td>
<td>34</td>
<td>Adapted Physical Education</td>
</tr>
<tr>
<td>314.010</td>
<td>34</td>
<td>Individual Evaluation (Adapted Physical Ed.)</td>
</tr>
<tr>
<td>315.000</td>
<td>35</td>
<td>Occupational Therapy</td>
</tr>
<tr>
<td>315.010</td>
<td>35</td>
<td>Individual Evaluation (Occupational Therapy)</td>
</tr>
<tr>
<td>315.021</td>
<td>35</td>
<td>Individual Consultation (Occupational Therapy)</td>
</tr>
<tr>
<td>315.031</td>
<td>35</td>
<td>Individual Occupational Therapy (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>315.041</td>
<td>35</td>
<td>Group Occupational Therapy (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>316.000</td>
<td>35</td>
<td>Physical Therapy</td>
</tr>
<tr>
<td>316.010</td>
<td>36</td>
<td>Individual Evaluation (Physical Therapy)</td>
</tr>
<tr>
<td>316.021</td>
<td>36</td>
<td>Individual Consultation (Physical Therapy)</td>
</tr>
<tr>
<td>316.031</td>
<td>36</td>
<td>Individual Physical Therapy (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>316.041</td>
<td>36</td>
<td>Group Physical Therapy (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>317.000</td>
<td>65</td>
<td>School Public Relations</td>
</tr>
<tr>
<td>317.001</td>
<td>65</td>
<td>Public Relations as Needed</td>
</tr>
<tr>
<td>318.000</td>
<td>59</td>
<td>Shared Facilities Director</td>
</tr>
<tr>
<td>319.010</td>
<td>39</td>
<td>School Social Worker (Special Education)</td>
</tr>
<tr>
<td>319.031</td>
<td>39</td>
<td>School Social Worker – Individual Counseling (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>319.041</td>
<td>39</td>
<td>School Social Worker – Group Counseling (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>319.338</td>
<td>48</td>
<td>School Social Worker (Regular Education)</td>
</tr>
<tr>
<td>319.431</td>
<td>45</td>
<td>School Social Worker – Individual Counseling (BOCES Alternative Education Program)</td>
</tr>
<tr>
<td>319.441</td>
<td>45</td>
<td>School Social Worker – Group Counseling (BOCES Alternative Education Program)</td>
</tr>
<tr>
<td>321.000</td>
<td>48</td>
<td>Bilingual/ENL</td>
</tr>
<tr>
<td>321.010</td>
<td>48</td>
<td>Individual Evaluation (Bilingual/ENL)</td>
</tr>
<tr>
<td>328.000</td>
<td>36</td>
<td>Consultant Teacher Services</td>
</tr>
<tr>
<td>328.020</td>
<td>36</td>
<td>Consultation Only</td>
</tr>
<tr>
<td>328.030</td>
<td>37</td>
<td>Consultant Teacher Services (BOCES Alternative Education Program)</td>
</tr>
<tr>
<td>Co-Ser</td>
<td>Page</td>
<td>Description</td>
</tr>
<tr>
<td>--------</td>
<td>------</td>
<td>-------------</td>
</tr>
<tr>
<td>328.038</td>
<td>37</td>
<td>Consultant Teacher Services (BOCES Alt. Education – Out of School Suspension Program)</td>
</tr>
<tr>
<td>328.060</td>
<td>37</td>
<td>Consultant Teacher Services (BOCES Special Education/Students Attending CTE Class)</td>
</tr>
<tr>
<td>328.070</td>
<td>38</td>
<td>Professional Development</td>
</tr>
<tr>
<td>328.337</td>
<td>38</td>
<td>Behavioral Support Specialist (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>328.339</td>
<td>37</td>
<td>Behavioral Support Specialist</td>
</tr>
<tr>
<td>328.340</td>
<td>38</td>
<td>Behavior Technician</td>
</tr>
<tr>
<td>340.000</td>
<td>40</td>
<td>CDOS Transition Coordinator (Includes Teacher Assistant)</td>
</tr>
<tr>
<td>340.001</td>
<td>40</td>
<td>Work-Based Learning/Transition Services</td>
</tr>
<tr>
<td>340.010</td>
<td>41</td>
<td>CDOS Transition Coordinator (No Teacher Assistant Included)</td>
</tr>
<tr>
<td>341.010</td>
<td>38</td>
<td>Assistive Technology Service</td>
</tr>
<tr>
<td>341.031</td>
<td>38</td>
<td>Individual Assistive Technology (BOCES Self-Contained Program)</td>
</tr>
<tr>
<td>361.000</td>
<td>49</td>
<td>Reading Intervention Teacher</td>
</tr>
<tr>
<td>369.000</td>
<td>79</td>
<td>Food Service Management</td>
</tr>
<tr>
<td>370.000</td>
<td>69</td>
<td>Shared Assistant Superintendent for Instruction</td>
</tr>
<tr>
<td>371.000</td>
<td>61</td>
<td>Shared Human Resource Manager</td>
</tr>
<tr>
<td>402.000</td>
<td>21</td>
<td>Regional Summer School</td>
</tr>
<tr>
<td>402.500</td>
<td>21</td>
<td>Regional Summer School Regents Exams Only</td>
</tr>
<tr>
<td>402.505</td>
<td>21</td>
<td>Regional Summer School Regents Review Only</td>
</tr>
<tr>
<td>403.000</td>
<td>68</td>
<td>Arts-In-Education</td>
</tr>
<tr>
<td>408.X00</td>
<td>44</td>
<td>Alternative Education (Secondary Level)</td>
</tr>
<tr>
<td>408.X03</td>
<td>45</td>
<td>Alternative Education (Middle Level)</td>
</tr>
<tr>
<td>408.X15</td>
<td>45</td>
<td>Alternative High School Equivalency</td>
</tr>
<tr>
<td>408.X16</td>
<td>45</td>
<td>Alternative Education Out-of-School Youth</td>
</tr>
<tr>
<td>408.X18</td>
<td>45</td>
<td>Alternative Education Out-of-School Suspension</td>
</tr>
<tr>
<td>414.000</td>
<td>48</td>
<td>Home/Hospital Teaching Service</td>
</tr>
<tr>
<td>415.000</td>
<td>68</td>
<td>Visiting Experts</td>
</tr>
<tr>
<td>432.000</td>
<td>21</td>
<td>Academic and Specific Course Tutorials</td>
</tr>
<tr>
<td>438.0X0</td>
<td>69</td>
<td>Earth Spirit/Wild Spirit</td>
</tr>
<tr>
<td>438.0T0</td>
<td>68</td>
<td>Audubon Nature Center Programs</td>
</tr>
<tr>
<td>438.020</td>
<td>69</td>
<td>Roger Tory Peterson Institute</td>
</tr>
<tr>
<td>438.030</td>
<td>69</td>
<td>Earth Spirit – Option 1 (Three-Hour Block)</td>
</tr>
<tr>
<td>438.040</td>
<td>69</td>
<td>Earth Spirit – Option 2 (Six-Hour Block)</td>
</tr>
<tr>
<td>438.050</td>
<td>69</td>
<td>Wild Spirit – Option 1 (One-Hour Block)</td>
</tr>
<tr>
<td>438.060</td>
<td>69</td>
<td>Wild Spirit – Option 2 (One-Hour Live Animal Block)</td>
</tr>
<tr>
<td>440.010</td>
<td>81</td>
<td>Distance Learning – Base Fee</td>
</tr>
<tr>
<td>440.011</td>
<td>81</td>
<td>Distance Learning – Network Maintenance</td>
</tr>
<tr>
<td>440.012</td>
<td>82</td>
<td>Online Learning Only</td>
</tr>
<tr>
<td>440.013</td>
<td>82</td>
<td>Custom Video Management</td>
</tr>
<tr>
<td>440.014</td>
<td>82</td>
<td>Online Courseware – APEX</td>
</tr>
<tr>
<td>440.016</td>
<td>82</td>
<td>Distance Learning – Schoology</td>
</tr>
<tr>
<td>440.017</td>
<td>82</td>
<td>Distance Learning – Online Courseware – Other</td>
</tr>
<tr>
<td>440.019</td>
<td>82</td>
<td>Distance Learning – Cloud-Based Videoconferencing</td>
</tr>
<tr>
<td>440.020</td>
<td>83</td>
<td>Distance Learning – Online Learning Access</td>
</tr>
<tr>
<td>440.030</td>
<td>83</td>
<td>Distance Learning Classroom</td>
</tr>
<tr>
<td>440.040</td>
<td>83</td>
<td>Distance Learning Course Fees</td>
</tr>
<tr>
<td>440.050</td>
<td>83</td>
<td>Distance Learning Electronic Field Trips</td>
</tr>
<tr>
<td>445.000</td>
<td>83</td>
<td>Virtual Summer School</td>
</tr>
<tr>
<td>445.010</td>
<td>83</td>
<td>Distance Learning for Virtual Summer School</td>
</tr>
<tr>
<td>445.020</td>
<td>83</td>
<td>Virtual Summer School (Regents Exam Only)</td>
</tr>
<tr>
<td>445.030</td>
<td>83</td>
<td>Virtual Summer School (Data Plan)</td>
</tr>
<tr>
<td>460.300</td>
<td>24</td>
<td>WNY P-TECH STEM College &amp; Career Academy</td>
</tr>
<tr>
<td>460.500</td>
<td>24</td>
<td>WNY Careers in Advanced Manufacturing P-TECH Academy</td>
</tr>
<tr>
<td>501.000</td>
<td>80</td>
<td>Instructional Media (Base Service)</td>
</tr>
<tr>
<td>501.010</td>
<td>80</td>
<td>Instructional Media Service</td>
</tr>
<tr>
<td>501.050</td>
<td>80</td>
<td>Cooperative Equipment Program</td>
</tr>
<tr>
<td>501.060</td>
<td>81</td>
<td>Cooperative Sheet Music Library (Extended)</td>
</tr>
<tr>
<td>501.070</td>
<td>81</td>
<td>Video Streaming Service (Extended)</td>
</tr>
<tr>
<td>502.000</td>
<td>70</td>
<td>Technical Repair Services</td>
</tr>
<tr>
<td>502.001</td>
<td>70</td>
<td>Repair Parts</td>
</tr>
<tr>
<td>502.002</td>
<td>70</td>
<td>AV Service/Repair (Hourly)</td>
</tr>
<tr>
<td>502.010</td>
<td>70</td>
<td>Technical Repair Services (Base Fee)</td>
</tr>
<tr>
<td>510.000</td>
<td>71</td>
<td>Elementary Science Kit (Base Fee)</td>
</tr>
<tr>
<td>510.010</td>
<td>71</td>
<td>Elementary Science Kit Program</td>
</tr>
<tr>
<td>510.030</td>
<td>71</td>
<td>Intermediate Science Kit Program</td>
</tr>
<tr>
<td>510.050</td>
<td>71</td>
<td>Mystery Science Kit Program</td>
</tr>
<tr>
<td>514.515</td>
<td>80</td>
<td>Instructional Resources Collection Development</td>
</tr>
<tr>
<td>514.516</td>
<td>80</td>
<td>Cooperative Online Information Resources</td>
</tr>
<tr>
<td>516.010</td>
<td>74</td>
<td>Elementary Health Curriculum Michigan Model</td>
</tr>
<tr>
<td>516.015</td>
<td>74</td>
<td>Middle and High School Supplemental Materials Michigan Model</td>
</tr>
<tr>
<td>516.020</td>
<td>73</td>
<td>Coordinated School Health Coordination of Services</td>
</tr>
<tr>
<td>516.025</td>
<td>75</td>
<td>Customized Service Days</td>
</tr>
<tr>
<td>516.030</td>
<td>74</td>
<td>Coordinated School Health Package (ICE 8)</td>
</tr>
<tr>
<td>516.045</td>
<td>74</td>
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